

**Minutes  
Board of Health  
Chelan-Douglas Health District  
March 20, 2017**

Keith Goehner, Chelan County Commissioner, and Board of Health Chair, called the meeting to order at 3:04 p.m.

**Board Members Present:**

Keith Goehner, Chelan County Commissioner  
Doug England, Chelan County Commissioner  
Jill Thompson, Waterville Town Council  
Keith Huffaker, Wenatchee City Council  
Steve Jenkins, Douglas County Commissioner  
Dan Sutton, Douglas County Commissioner

**Administrative Staff Present:**

Barry Kling, Administrator and Environmental Health Director  
Carol McCormick, Associate Administrator, Personal Health Services  
Kandis Boersema, Associate Administrator, Fiscal and Support Services  
Christal Eshelman, Director of Health Communications  
Maria Joya, Region 7 Emergency Response Coordinator  
Connie Dorner, Administrative Associate, Board of Health Secretary  
Francis Collins, Health Officer

**Public Present:**

Mike Peterson  
Sharon Waters

**Consent Agenda**

**Steve Jenkins, Douglas County Commissioner, made a motion to approve the consent agenda that includes the February 27, 2017 Board Meeting Minutes, February Payroll in the amount of \$176,525.57, and February Benefits in the amount of \$64,693.80, and approval of payment of 2017 Vouchers No. 2017-0111 to 2017-0143 in the amount of \$17,660.71, Dan Sutton, Douglas County Commissioner, seconded the motion and it carried unanimously.**

### **Program Update**

Cathy Meuret, Public Health Program Specialist II, presented a program update on the Healthy Communities program. (Add a summary if you like Cathy. There was so much information I couldn't get enough notes to write a summary.)

### **Board Discussion**

Dan Sutton asked for additional information on some of the telecommunications and IT charges shown in the Consent Agenda, and Kandis Boersema will prepare background information and email it to board members in the next few days.

### **Public Comment**

None

### **New Business**

None

### **Unfinished Business**

Barry Kling, Administrator and Environmental Health Director, addressed the second reading of his proposal to hire one additional Environmental Health Specialist II for the On-site/Land Use program, and a 5% fee increase in that program's fees, effective April 1, 2017, to partially fund this cost.

When septic permits and other activities in our On-Site/Land Use program declined as a result of the 2008 recession, so did our staffing in that program. Activity in that program has rebounded significantly as the economy has improved, but our staffing remains at its low point. In addition, there have been few fee increases in our programs over the last several years, and we have fallen behind the impact of inflation.

We currently have two EH specialists in the program. When we previously had today's levels of program activity we had four EH specialists in the program. Since then we have learned to make better use of support staff and believe that three EH specialists would be sufficient. The current proposal would add one EH Specialist position, and would fund part of the cost with a 5% fee increase in the On-Site/Land Use program.

**Steve Jenkins, Douglas County Commissioner, made a motion to approve the Administrator's proposal to hire one additional Environmental Health Specialist II for the On-Site/Land Use program, as well as raise that program's fees by 5%, beginning April 1, 2017. Keith Huffaker, Wenatchee City Council seconded the motion and it carried unanimously.**

**Keith Huffaker, Wenatchee City Council, made a motion to authorize revisions to the 2017 Budget to reflect the addition of one EH Specialist and the 5% fee increase in the On-Site/Land Use program. Jill Thompson, Town of Waterville, seconded the motion and it carried unanimously.**

### Reports

**Kandis Boersema**, Associate Administrator, Fiscal and Support Services, reported that through February 2017, 17% of the year completed, the revenue was 19% of budget and expenses were 18% of budget.

**Carol McCormick**, Associate Administrator, Personal Health Division, reported one of the two TB Patients has finished treatment while the other was extended until mid-May.

Carol said that our WIC program staff will be putting a WIC street flag out on the sidewalk to inform residents living east of the river that WIC is available at the Health District.

Carol reported that ABCD in Chelan and Douglas Counties continues to have high user numbers for children and a great need for adult dentistry for Medicaid clients. ABCD will be training another dentist to participate locally in the program within the next month or two. ABCD fee schedules and fluoride treatment schedules are changing. This will be confirmed with providers at the March meeting.

**Christal Eshelman** presented her Health Communications Report for the Board. She reported that Chelan-Douglas Health District was awarded a Technology Improvement Award from the National Network of Libraries of Medicine in the amount of \$4950. The grant is to fund the development of an updated website for the Health District. Five quotes have been received. Currently, they are negotiating terms and pricing before choosing a company.

January 1, 2018, Chelan, Douglas and Grant Counties will be transitioning to FIMC (Fully-Integrated Medicaid Contracting). In order to ensure as smooth of a transition as possible, the NC ACH (North Central Accountable Community of Health) has created an Advisory Committee to provide local level input from the providers to the Health Care Authority. This role is financially supported by the NC ACH (not CDHD). The Advisory Committee is continuing to meet every other week. Four workgroups of the Advisory Committee were recently formed and will begin meeting soon. The workgroups include: IT/EHR, Managed Care Rate Setting, Consumer Engagement, and Early Warning System. In February, ~30% of the Director of Health Communication's time was dedicated to the facilitation of the FIMC Advisory Committee.

**Maria Joya**, Regional Emergency Response Coordinator, reported that on March 21<sup>st</sup> there was an Ebola Tabletop Exercise presented by the Washington State Department of Health.

She also reported that the Department of Health and Human Services/ASPR completed a walkthrough of the Town Toyota Center on March 16<sup>th</sup> to assess, for planning purposes, whether the facility could house a Federal Medical Station (FMS).

**Barry Kling**, Administrator/Environmental Health Director, summarized recent EH program activities, and also described preparations for the Medicaid Section 1115 Demonstration (previously called the Waiver) through the North Central ACH.

Keith Goehner, Chelan County Commissioner and Board Chair adjourned the meeting at 4:29 p.m.

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Keith Goehner, Chair