

**Minutes
Board of Health
Chelan-Douglas Health District
June 20, 2016**

Ken Stanton, Douglas County Commissioner, and Board of Health Chair, called the meeting to order at 3:00 p.m.

Board Members Present:

Ken Stanton, Douglas County Commissioner
Keith Goehner, Chelan County Commissioner
Doug England, Chelan County Commissioner
Steve Jenkins, Douglas County Commissioner
Jill Thompson, Waterville Town Council
John Sterk, East Wenatchee City Council

Administrative Staff Present:

Francis J. V. Collins, M.D., D.D.S., Health Officer
Barry Kling, Administrator/Environmental Health Director
Carol McCormick, Associate Administrator, Personal Health Services
Kandis Boersema, Associate Administrator, Support and Fiscal Services
Connie Dorner, Administrative Associate, Board of Health Secretary
Christal Eshelman, Director of Health Communications

Public Present:

None

Consent Agenda

Keith Goehner, Chelan County Commissioner, made a motion to approve the consent agenda that included the May 16, 2016 Board Meeting Minutes, May Payroll in the amount of \$157,648.85, May Benefits in the amount of \$56,049.94, approval of payment of 2016 Vouchers No. 2016-0214 to 2016-0253 in the amount of \$30,088.40, and Consolidated Contract Amendment No. 8. Doug England, Chelan County Commissioner, seconded the motion and it carried unanimously.

Program Update

Home Visiting: Carol McCormick, Associate Administrator, Personal Health Service, presented information on the need for Home Visiting services in our two-county areas. Carol explained that Home Visiting by Chelan-Douglas

Health District is currently limited in Chelan and Douglas Counties to those children with the highest medical needs through the Children with Special Health Care Needs (CSHCN) program. Carol explained best practice home visiting programs have decades of data proving that home visiting can positively impact areas of medical and behavioral child and family health, parental employment, decreasing dependency on federal and state social services as well as decrease in crime among participants. Home Visiting programs for vulnerable families, such as single, first-time mothers, have been shown to save several dollars in public funds for every dollar expended. Additionally Carol presented information from Wenatchee School District Superintendent, Brian Flones, who is working with community partners to address what he considers a growing problem of children entering school not prepared/ready and the school system is not able to address this problem alone.

Board Discussion

None

Public Comment

None

New Business

None

Unfinished Business

None

Reports

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through May, 42% of the year completed, the revenue was 49.6% of budget and expenses were 42.6% of budget.

She noted that because the District expended more than \$750,000 in Federal funds during the year 2015 a single audit is required. Per the requirements, the SAO of Wenatchee was notified and the audit was scheduled to begin on June 23rd.

Carol McCormick, Associate Administrator, Personal Health Services, shared an update on her staff's activities, and status of TB patients, since the last

board meeting. Carol noted the newsletter submitted by Stephanie Snitily, Communicable Disease program lead that outlines bat testing and state guidelines for human rabies prevention.

Alma Castillo, Regional Emergency Preparedness and Response Coordinator, was unable to attend this meeting as she was attending an out of town training.

The Administrator reviewed the Environmental Health division statistics. He reported that the food program numbers are up where they should be and the septic services are comparable to last year.

Christal Eshelman, Director of Health Communications, reported that the Health District is partnering with the WSU Cooperative Extension agency to bring Germ City to the Chelan and Douglas County Fairs. Germ City is a 10 foot long tunnel that has black lights inside with bright colored decorations. The goal of the exhibit is to help youth and adults evaluate how well they wash their hands and learn the importance of clean hands and health. This is especially important in light of the 2 cases of E. coli O157 that were linked to the Chelan County Fair in 2015. Both county fairs have agreed to provide the Health District with vendor booth space at no charge. The Health District is currently looking for staff and volunteers to help staff the demonstration.

Christal Eshelman explained that 25% of her time is to be used for assessment. She reported that the Health District is working with Community Choice to produce a Regional Health Assessment that will identify needs in the community and help guide policies, funding and interventions in the future for needs in this area. Other partners for this Community Health Needs Assessment (CHNA) include Hospitals, the North Central ACH, Local Health Jurisdictions, Managed Care Organizations and the North Central ESD. The first Regional Stakeholders meeting was held on June 13th at Central Washington Hospital. The Health District provided public health data and data comparisons to the previous 2013 CHNA. County level meetings will now be held to help to identify additional partners/stakeholders, additional available data sources and identify and prioritize needs in each community.

She also shared that the Health District is partnering with Seattle Children's Hospital and other local organizations to hold a Safe Gun Storage Giveaway in East Wenatchee. A total of 400 gun safes and trigger locks will be provided free of charge to our community and be accompanied by a short demonstration and gun safety information. The Health District was able to bring Washington State Patrol onboard as a partner for this event and they

will be donating 150 trigger locks to giveaway. The tentative date for the event is October 29th from 10:00 a.m.-1:00 p.m. at Sportsman's Warehouse in East Wenatchee.

Executive Session

Steve Jenkins, Douglas County Commissioner, made a motion to go into executive session for 20 minutes at 3:50 p.m., under RCW 42.30.140 (4) (a) Labor Negotiations. Doug England, Chelan County Commissioner, seconded the motion and it carried unanimously. The first union negotiation meeting is scheduled for June 23, 2016 at 1:00 p.m.

Adjournment

Ken Stanton, Chair, adjourned the meeting at 4:12 p.m.

Ken Stanton, Chair