Minutes
Board of Health
Chelan-Douglas Health District
January 23, 2017

Keith Goehner, Chelan County Commissioner, and Board of Health Chair, called the meeting to order at 3:01 p.m.

The Chair called for nominations for the 2017 Board of Health position of Vice Chair. Dan Sutton, Douglas County Commissioner, nominated John Sterk, representative for East Wenatchee City Council, for the Vice Chair vacancy on the Board. Keith Huffaker, representative for the Wenatchee City Council, seconded the motion and it carried unanimously.

Board Members Present:
Keith Goehner, Chelan County Commissioner
Doug England, Chelan County Commissioner
Jill Thompson, Waterville Town Council
Keith Huffaker, Wenatchee City Council
John Sterk, East Wenatchee City Council
John Alt, Entiat City Council
Dan Sutton, Douglas County Commissioner

Administrative Staff Present:
Barry Kling, Administrator and Environmental Health Director
Carol McCormick, Associate Administrator, Personal Health Services
Kandis Boersema, Associate Administrator, Fiscal and Support Services
Connie Dorner, Administrative Associate, Board of Health Secretary
Francis Collins, Health Officer
Jackie Dawson, Epidemiologist
Stephanie Snitily, Communicable Disease Coordinator

Public Present:
None

Consent Agenda

Doug England, Chelan County Commissioner, made a motion to approve the consent agenda that includes the December 19, 2016 Board Meeting Minutes, December Payroll in the amount of $166,241.80, and December Benefits in the amount of $56,849.77,
approval of payment of 2016 Vouchers No. 2016-0626 to 2016-0662 in the amount of $22,919.92, 2017 Vouchers No 2017-0001 to 2017-0035 in the amount of $15,302.87, and the Contract matrix listing the ABCD Latino Children’s Oral Health Collaborative, Technology Improvement Award (NNLM), and DOH Consolidated Contract Amendment #11. John Sterk, East Wenatchee City Council, seconded the motion and it carried unanimously.

**Program Update**

Jackie Dawson, Epidemiologist, Region 7 and Stephanie Snitily, Communicable Disease Nurse, presented a flu update presentation.

**Board Discussion**

None

**Public Comment**

None

**New Business**

None

**Unfinished Business**

None

**Reports**

**Kandis Boersema**, Associate Administrator, Fiscal and Support Services, reported that through December, 100% of the year completed, the revenue was 100% of budget and expenses were 104% of budget.

**Carol McCormick**, Associate Administrator, Personal Health Division, reported the two TB Patients case managed by Cathy Meuret and Stephanie Snitily will be completing treatment in February. Children with Special Health Care Needs continues to have more complicated cases and finding the biggest difficulties for our region is access to specialists and transportation. Carol also spoke of upcoming changes proposed by the Department of Health to the Vaccine for Children program. DOH proposes to centralize oversight of purchasing and reconciliation to one state site.
The Administrator invited Jackie Dawson, Epidemiologist to speak on mumps.

As Christal Eshelman is out for surgery, the Administrator presented her Health Communications Report for the Board.

The Administrator also reported that Maria Joya, Regional Emergency Response Coordinator, wasn’t able to attend this meeting as she’s attending a TEPW 2-day Partner meeting.

Barry Kling, Administrator and Environmental Health Director, reviewed the On-Site/Land Use Program Activities and Food Program Inspections 2008 – 2016 on pages 25-28 in the Board packet.

The Chair made a motion to adjourn the meeting at 4:06 p.m. to go into a closed session to discuss collective bargaining. At 4:13 p.m. the Chair brought the Board back into open session.

Jill Thompson, Waterville Town Council, made a motion to accept the union contract that includes an $800.00 monthly cap on the Health District’s contribution to employee medical insurance premiums, a 1% cola in 2018 and a 2% cola in 2019. Dan Sutton, Douglas County Commissioner, seconded the motion and it carried unanimously.

The Chair adjourned the meeting at 4:15 p.m.

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Keith Goehner, Chair