Minutes
Board of Health
Chelan-Douglas Health District
January 25, 2016

Ken Stanton, Douglas County Commissioner, and new Board of Health Chair for 2016, called the meeting to order at 3:00 p.m.

The Board members welcomed John Sterk, East Wenatchee City Councilman, as the new representative on the Board for the City of East Wenatchee.

**Steve Jenkins, Douglas County Commissioner, nominated Keith Goehner, Chelan County Commissioner, as Board of Health Vice Chair. John Sterk seconded the motion and it carried unanimously.**

**Board Members Present:**

Ken Stanton, Douglas County Commissioner
Steve Jenkins, Douglas County Commissioner
Keith Goehner, Chelan County Commissioner
Doug England, Chelan County Commissioner
John Sterk, East Wenatchee City Council

**Administrative Staff Present:**

Barry Kling, Administrator/Environmental Health Director
Carol McCormick, Associate Administrator, Personal Health Services
Kandis Boersema, Associate Administrator, Support and Fiscal Services
Connie Dorner, Administrative Associate, Board of Health Secretary

**Consent Agenda**

Keith Goehner, Chelan County Commissioner, made a motion to approve the consent agenda that included approval of the wording revision to the 1November 16, 2015 Board of Health meeting minutes, the December 21, 2015 Board Meeting Minutes, December Payroll in the amount of $150,782.40, December Benefits in the amount of $53,191.78, approval of payment of 2015 Vouchers No.

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1 Change page 5, paragraph 5, of the November 16, 2015 Board meeting minutes:

from: Keith Goehner, Chelan County Commissioner, directed the Administrator and Kandis Boersema, Associate Administrator, to increase the $15,000/year contribution to the auto replacement fund to $20,000 in the 2016 budget.

to: Keith Goehner, Chelan County Commissioner, suggested and there was agreement that the $15,000/year contribution to the auto replacement fund be increased to $20,000.00 in the 2016 budget.
2015-0623 to 2015-0653 in the amount of $47,947.00, approval of payment of 2016 Vouchers No. 2016-0001 to 2016-0032 in the amount of $27,937.49, and the contract matrix that includes the Consolidated Contract Amendment #6 – VFC Ops, VFC Ordering, 317 Ops, AFIX, Enhance IIS and VTrckS. The Administrator noted the addition of two additional contracts that arrived today that are included for approval as follows: Accountable Community of Health (ACH) Design Grant – Amendment #1, and Accountable Community of Health (ACH) Design Grant – Amendment #2. Doug England, Chelan County Commissioner, seconded the motion and it carried unanimously.

**Program Update**

Barry Kling, Administrator, presented several changes that have occurred since the Board passed the 2016 budget in December, the net effect of which is to increase our surplus for the year. The main question is how to handle that surplus – spend it, add it to reserves, or some combination of the two.

The Administrator provided a list of recent budget changes in two parts. Part one listed proposed personnel changes having relatively minor impact on the budget surplus. Keith Goehner, Chelan County Commissioner, made a motion to approve those changes. Doug England, Chelan County Commissioner, seconded the motion and it carried unanimously.

The second part of the budget changes listed by the Administrator involve revenue and expense changes that became apparent only after the 2016 budget was passed in December. These amount to a substantial increase in the budget surplus for 2016, and the Administrator proposed the addition of a new Environmental Health Specialist II position with these funds. The Administrator also provided background information on the history of the health district’s revenues and reserves, along with some projections regarding cost increases over the next five years. He suggested that these larger changes and the possibility of the additional EHS position could be considered and discussed further, with a decision made at the February meeting. Members agreed with this approach.

**Board Discussion**

Keith Goehner, Chelan County Commissioner, had questions on the commercial use of water from an exempt well. The Administrator will
contact the DOH water program staff for clarification and share the results with the Board.

**Public Comment**

None

**New Business**

The Administrator said it will soon be time for administration to meet with the union representative and staff union representatives to negotiate another three year contract. The Administrator needs two or three of the Board members to serve as representatives on the management negotiating team with management staff. Since there were only five Board members attending this month, it was agreed to move the topic to new business on the February agenda.

**Unfinished Business**

None

**Reports**

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through December, 100% of the year completed, the revenue was 107.7% of budget and expenses were 104.6% of budget.

From October to December 2015, the Legionella investigation cost the Health District $34,882 of which $33,282 was labor and $1,600 was lab services.

Carol McCormick, Associate Administrator, Personal Health Services, reported that the Communicable Disease program was very busy in December. As Stephanie Snitily, CD Lead and Jackie Dawson, Regional Epidemiologist were present they were given the floor. Jackie reported on recent Legionella infections and stated there were two new cases in December under investigation and the common area in Wenatchee (one quarter mile around Safeway) continues to be assessed. Jackie Dawson also reported there are eight cases of salmonella statewide and we have one person from Douglas County as part of that investigation. Jackie Dawson will be working with Suda Soodsaard PHAP CDC in both the Legionella and Salmonella investigations.
Carol McCormick stated that influenza is just starting here and the hospital has seen only a small number of cases. It is on the rise, however, on the west side of the state with nine deaths statewide, one in an otherwise well 55-65 year old man and a pediatric patient in Kitsap County with mild asthma. Carol stated that Cathy Meuret and Suda Soodsaard are maintaining active coalitions working on health and teen pregnancy in our communities. Carol also reported that Cari Hammond continues to support the local providers. Cari noted in the immunization report that Confluence Health has been recognized by Sanofi-Pasteur as one of 4 clinical practices in our country that have very high immunization rates for meningococcal vaccine. Confluence Health Pediatric rates for young adults are 93% for the first dose and 72% for the second dose. These rates are quite a bit higher than the national average. Cari can be commended as well for her work providing excellent support, education, vaccine management and overall encouragement to reach this difficult age group and ensure immunity.

Mary Small is out of town.

The Administrator’s report included a summary of recent activity by the North Central Accountable Community of Health (NC ACH). Board members continue to have serious reservations about the ACH concept and the Healthier Washington initiative of which it is apart. One major concern is the possibility that ACHs are another layer of bureaucracy that will use up funds better applied to patient care. But they expressed continued support for Health District’s involvement as a way to assure that our communities have a voice in major health care changes that will affect our communities and health care providers in the coming years. The Health District has agreed to be the temporary backbone service provider (e.g. the administrative home) for the ACH pending creation of a nonprofit for the organization.

Adjournment

Ken Stanton, Chair, adjourned the meeting at 4:20 p.m.