John Sterk, East Wenatchee City Council and Board of Health Chair, called the meeting to order at 3:00 p.m. The meeting began with the Pledge of Allegiance. Keith Huffaker, Wenatchee City Council, was in Yakima, Washington but attended the Board meeting via telephone.

**Board Members Present:**

Keith Goehner, Chelan County Commissioner  
Doug England, Chelan County Commissioner  
Jill Thompson, Waterville Town Council  
John Sterk, East Wenatchee City Council  
Keith Huffaker, Wenatchee City Council, attended via telephone

**Administrative Staff Present:**

Barry Kling, Administrator and Environmental Health Director  
Kandis Boersema, Associate Administrator, Fiscal and Support Services  
Carol McCormick, Associate Administrator, Personal Health Services  
Francis J.V. Collins, M.D., Health Officer  
Veronica Farias, Health Communications Coordinator  
Connie Dorner, Administrative Associate, Board of Health Secretary

**Public Present:**

Sharon Waters, Leavenworth City Council  
Name? A first year medical student from UW Spokane

**Consent Agenda**

Doug England, made a motion to approve the consent agenda that includes the February 26, 2018 Board Meeting Minutes, February Payroll in the amount of $204,387.38, February Benefits in the amount of $71,307.70, approval of payment of 2018 Vouchers No. 2018-0109 to 2018-0174 in the amount of $106,939.37, Consolidated Contract CLH18238 – Amendment #1: (Lead Environments of Children, Managed Care Organization, TCPI PTN Contracts), NC ACH Funding and Expense Summary Sheet, and Demonstration Funds Report on NCACH Expenditures to Date 01/01/18 – 12/31/18.
Program Update

Carol McCormick, Associate Administrator, Personal Health Services, presented the Immunization Program Update.

Board Discussion

Keith Goehner, Chelan County Commissioner, has a constituent who has well head concerns as his neighbor is not following the rules.

Public Comment

A first year medical student from the Spokane campus of the UW School of Medicine introduced herself and indicated she is interested in community health and decided to attend the Board of Health meeting after seeing the date on our web site.

New Business

None

Unfinished Business

None

Reports

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through February 2018, 17% of the year completed, the revenue was 20.1% of budget and expenses were 16.4% of budget.

Carol McCormick, Associate Administrator, Personal Health Services:

March 24\textsuperscript{th} is National TB Day, information about TB, provided by Stephanie Snitily, is in the report packet. The Health District currently has one active TB patient.

Two influenza deaths occurred in February in our counties among elderly patients with co-morbidities. This is a total of three deaths in 2018.
The new Health District WIC Clinic in Leavenworth is held at the Lutheran church. They are noting increased participation.

A federal grant has been launched to teach daycare owners how to provide child assessment.

**Veronica Farias**, Health Communications Coordinator presented an update on her activities for March. Her outreach and community engagement included: 1) attending the Resource Fair at the Wenatchee Community Center on March 1st. 2) Attending the Embracing Children and Families Event at John Newberry Elementary on March 3rd. 3) The Outreach Committee met on March 8th. 4) She met with La Pera Radio regarding future Outreach and PSAs on March 14th.

She reported that all website content has been translated to Spanish (in-house) and uploaded to Firefly’s (website developer) database. Firefly is currently working on development of the Spanish website. The estimated date of completion is May 11th, 2018. She also participated in the monthly Communicators Call (DOH) on March 8th and included social media data for January and February 2018 in her Board report.

**Barry Kling**, Administrator/Environmental Health Director, reported that the Health District’s On-site/Land Use Program Manager recruitment continues with heavy advertising but no outstanding applicants at this time.

The Administrator showed the Board the 260 page Emergency Operation Plan that has been updated this year. **Keith Goehner, Chelan County Commissioner**, made a motion to approve the first reading of the Emergency Operation Plan as presented. Jill Thompson, Waterville Town Council, seconded the motion and it carried unanimously. The plan will be distributed to the board members before the next meeting and presented for second reading and approval then.

Last month the Board was curious about how the post closure of the Pine Canyon landfill was progressing. DOE suggested two more quarterly rounds of test well sampling for Volatile Organic Compounds (VOCs). There were some problems with the sampling methods normally used, due to the small
diameter of some test wells, and the first round of testing was delayed until recently. A second round will occur during the next quarter.

Jill Thompson, Waterville Town Council, made a motion to adjourn the meeting at 4:00 p.m. Doug England, Vice Chair, seconded the motion and it carried unanimously.

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John Sterk, Chair