John Sterk, East Wenatchee City Council and Board of Health Chair, called the meeting to order at 3:02 p.m. and lead the attendees in the Pledge of Allegiance. Keith Huffaker, Wenatchee City Council, was in Yakima, Washington but attended the Board meeting via telephone.

**Board Members Present:**

John Sterk, East Wenatchee City Council  
Keith Goehner, Chelan County Commissioner  
Doug England, Chelan County Commissioner  
Jill Thompson, Waterville Town Council  
Steve Jenkins, Douglas County Commissioner  
Dan Sutton, Douglas County Commissioner  
Keith Huffaker, Wenatchee City Council, attended via speaker telephone

**Administrative Staff Present:**

Barry Kling, Administrator and Environmental Health Director  
Kandis Boersema, Associate Administrator, Fiscal and Support Services  
Carol McCormick, Associate Administrator, Personal Health Services  
Francis J.V. Collins, M.D., Health Officer  
Connie Dorner, Administrative Associate, Board of Health Secretary  
Linda Parlette, Executive Director, Accountable Community of Health

**Public Present:**

Sharon Waters, Leavenworth City Council

**Consent Agenda**

Keith Goehner, Chelan County Commissioner, made a motion to approve the consent agenda that includes the March 19, 2018 Board Meeting Minutes, March Payroll in the amount of $193,764.12, March Benefits in the amount of $70,394.02, and approval of payment of 2018 Vouchers No. 2018-0175 to 2018-0231 in the amount of $73,553.79.
Program Update

Linda Parlette, Executive Director, NCACH (North Central Accountable Community of Health) distributed copies of a presentation previously shared at the Coalition for Health Improvements meetings (at Chelan/Douglas, Grant, and Okanogan Counties) giving a “101 overview of Accountable Communities of Health”.

Barry Kling, Administrator, gave some background as to when the “CHIs” (Coalition for Health Improvements) these “grassroots” groups were formed and how they are now being “reactivated” to be involved with NCACH projects. Linda Parlette talked about the six projects NCACH is working on and how the formation of workgroups is progressing. The county commissioners were interested in a more in-depth meeting in the future to understand the work of the ACH.

Board Discussion

Keith Goehner, Chelan County Commissioner, described a situation in which a person is operating a camping facility with an unpermitted septic system and restroom facilities constructed without a building permit. Commissioner Goehner said this is an injustice to all the people who wait through the legal process and expense of permitting and inspections for their projects, and is unfair to members of the public who use a facility on the assumption that safety of the water and the facilities is assured. The administrator agreed and promised that Health District staff would work with Chelan County staff in correcting the situation as quickly as possible.

Dan Sutton, Douglas County Commissioner, asked the Administrator how the Pine Canyon Landfill post-closure issue is progressing. The Administrator reported that the second round of planned well water testing for Volatile Organic Compounds will occur by the end of this month, and that results will be available a few weeks later.

Public Comment

None

New Business

None

Unfinished Business
Jill Thompson, Waterville Town Council, made a motion to approve the second reading of the Emergency Operation Plan. Steve Jenkins seconded the motion and it carried unanimously.

**Reports**

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through March 2018, 25% of the year completed, the revenue was 26% of budget and expenses were 24% of budget. She also provided information on the NCACH funding and expenses.

Carol McCormick, Associate Administrator, Personal Health Services reported influenza is at or near zero in our area and therefore the masking restrictions for health care workers who have not received the flu vaccine will be lifted as of April 17, 2018.

In other Personal Health news: The WIC Certifier has resigned and the position will be posted internally.

Personal Health nurses Cari Hammond and Gay Jackson-Albee have completed lead testing for children attending the local Head Start program. The state reported the testing as one of the most comprehensive testing’s performed in the state.

Veronica Farias, Health Communications Coordinator, was unable to attend. None the less, the Board did receive a complete version of the 2017 Annual Report. The Administrator asked that if the Board members find any errors in the report in the next week to please call or text to let Veronica know.

Barry Kling, Administrator/Environmental Health Director, reported that the new On-site/Land Use Program Manager will start in early or mid-May. He also reported on plans to prepare for upcoming retirements in the Solid Waste Program and on a change in leadership in the Food Program, which will occur because the current Food manager will be moving over to Solid Waste to learn the program in advance of the June retirement of one of the Solid Waste staff. In addition, the Food Program position vacated by the above changes will be filled by a new staff member expected to start in early May.
The Administrator also reported that along with Dr. Collins, Health Officer, he has been working with Dr. Malcom Butler of Columbia Valley Community Health on the possibility of making opioid overdose a notifiable condition. This has been done by at least two other local health jurisdictions in the state and makes it possible to better understand trends related to the Opioid Crisis.

**Jill Thompson, Waterville Town Council, made a motion to adjourn the meeting at 4:37 p.m. Doug England, Chelan County Commissioner, seconded the motion and it carried unanimously.**

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John Sterk, Chair