Minutes
Board of Health
Chelan-Douglas Health District
June 19, 2017

Keith Goehner, Chelan County Commissioner, called the meeting to order at 3:00 p.m. John Sterk, East Wenatchee City Council and John Alt, Entiat City Council did not attend.

**Board Members Present:**

Keith Goehner, Chelan County Commissioner
Doug England, Chelan County Commissioner
Jill Thompson, Waterville Town Council
Sandy McCourt substituting for Dan Sutton, Douglas County Commissioner
Steve Jenkins, Douglas County Commissioner
Keith Huffaker, Wenatchee City Council

**Administrative Staff Present:**

Barry Kling, Administrator and Environmental Health Director
Carol McCormick, Associate Administrator, Personal Health Services
Kandis Boersema, Associate Administrator, Fiscal and Support Services
Connie Dorner, Administrative Associate, Board of Health Secretary
Francis Collins, M.D., DDS, Health Officer

**Public Present:**

Sharon Waters, Leavenworth City Council
Mike Peterson, Gradient

Consent Agenda

Doug England, Chelan County Commissioner, made a motion to approve the consent agenda that includes the May 15, 2017 Board Meeting Minutes, May Payroll in the amount of $171,966.18, May Benefits in the amount of $60,371.10, approval of payment of 2017 Vouchers No. 2017-0263 to 2017-0325 in the amount of $50,006.28, and the Children with Special Health Care Needs Contract 1563-43821, Amendment #2. Keith Huffaker, Wenatchee City Council, seconded the motion and it carried unanimously.
Public Comment

None

Program Update

Christal Eshelman, Program Development Specialist, NC ACH (North Central Accountable Community of Health) gave an update on the progress on the Health District website. Even though she has switched jobs to work for the NC ACH, she used the flat screen TV in the conference room to show the recent updates and explained a few that will be added in the next two weeks. Board members made several helpful suggestions and indicated that the new design looks good.

Board Discussion

None

New Business

The Administrator asked the board to consider electronic distribution of the board packets without also sending hard copies in the mail. The board agreed this would be acceptable and further suggested that hard copies not be provided at the meetings, since the board could view the documents on the large flat screen T.V. in the conference room. The final meeting agenda would have to be printed for the board meeting.

Unfinished Business

None

Reports

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through May 2017, 41.7% of the year completed, the revenue was 39% of budget and expenses were 45% of budget.

She also reported that the state audit exit meeting will be held in July.

Carol McCormick, Associate Administrator, Personal Health Services, reported: Local Immunization rates for Kindergarten through 12th grade are higher than the state average. Cari Hammond (Immunization) PHN continues to provide physicians with up to date information and support in the vaccine program as well as provide information to schools, school nurses and the general public. Stephanie Snitily PHN (Communicable Disease)
provided updated information on tick borne illnesses and infant botulism. Stephanie also helped to train a new PHN in Grant County as well as completed all requirements for case management of her TB patient. There are no TB patients at this time. Cathy Meuret PHN (Healthy Communities and TB lead) is working to update TB standing orders and TB policies. Cathy is also working with WIN211 as well as the Diabetes Prevention Collaborative, Early Learning, Parent to Parent and the Opioid Collaborative. Lupita Espinoza CHW (ABCD) continues to provide dental outreach as well as helping with a 1422 grant effort around community health workers. Carol also reported that through a collaborative effort with the Healthy Living Wenatchee Valley Coalition that CDHD staff participates in, a Complete Streets policy was developed, then presented to and adopted by the city of Wenatchee in 2016. This year that policy was recognized nationally as one of three in a field of 222 with a perfect policy score of 100%.

**Barry Kling**, Administrator/Environmental Health Director, provided an update on the solid waste program including issues related to the Stemilt composting facility.

The Administrator reported on a reorganization of CDHD emergency preparedness staffing. Previously, we’ve had two professional positions – the Regional Epidemiologist (Dr. Jackie Dawson) and the Regional Emergency Preparedness Coordinator (RERC). In order to prepare for expected budget cuts, Dr. Dawson has agreed to take on the role of RERC, with the second position converted into an administrative assistant who can support the administrative aspects of the RERC role. Although Dr. Dawson will have to somewhat reduce her work as an epidemiologist, the arrangement should minimize that impact as much as possible. The overall cost of this approach will be less than that of the two professional positions.

Keith Goehner, Chelan County Commissioner, adjourned the meeting at 4:16 p.m.

_______________________
Keith Goehner, Chair