Minutes
Board of Health
Chelan-Douglas Health District
August 21, 2017

Keith Goehner, Chelan County Commissioner and Board of Health chair, called the meeting to order at 3:00 p.m. Keith Huffaker, Wenatchee City Council and John Alt, Entiat City Council did not attend.

Board Members Present:
Keith Goehner, Chelan County Commissioner
Doug England, Chelan County Commissioner
Jill Thompson, Waterville Town Council
Dan Sutton, Douglas County Commissioner
Steve Jenkins, Douglas County Commissioner
John Sterk, East Wenatchee City Council

Administrative Staff Present:
Barry Kling, Administrator and Environmental Health Director
Kandis Boersema, Associate Administrator, Fiscal and Support Services
Connie Dorner, Administrative Associate, Board of Health Secretary
Francis Collins, M.D., DDS, Health Officer

Public Present:
Mike Peterson, Gradient

Consent Agenda
Doug England, Chelan County Commissioner, made a motion to approve the consent agenda that includes the July 17, 2017 Board Meeting Minutes, July Payroll in the amount of $175,867.68, July Benefits in the amount of $65,233.13, approval of payment of 2017 Vouchers No. 2017-0368 to 2017-0458 in the amount of $86,837.60, Dan Sutton, Douglas County Commissioner, seconded the motion and it carried unanimously.

Public Comment
None
Program Update

Barry Kling, Administrator, presented Resolution No. 2017-001, with a new proposed Hosting Agreement between the Health District and NC ACH (North Central Accountable Community of Health) which recently became a Washington State nonprofit corporation. This agreement would replace Resolution 2016-002. As the Board of Health continues to find that the work of the NC ACH is aligned with the mission of the Health District for our communities and is in compliance with the statutory authorizations under which the Health District operates, the Administrator requested that the Board elevate this matter to second reading and vote to approve this resolution.

Doug England, Chelan County Commissioner, made a motion to elevate Resolution 2017-001 to a second reading to be voted on today. Jill Thompson, Waterville Town Council, seconded the motion and it carried unanimously.

After further discussion, the Board agreed that the seven page Hosting Service Agreement that goes along with Resolution 2017-001 should include “The NC ACH Executive Director shall present a report to the CDHD Board of Health in April and October of each year regarding NC ACH activities and the hosting agreement.”

Dan Sutton, Douglas County Commissioner, made a motion to approve Resolution 2017-001 with an addition to Attachment A, CDHD/NC ACH Hosting Services Agreement, page 2 of 7, at the end of paragraph number 2, “The NC ACH Executive Director shall present a report to the CDHD Board of Health in April and October of each year regarding NC ACH activities and the hosting agreement.” John Sterk, East Wenatchee City Council, seconded the motion and it carried unanimously.

Linda Parlette, Executive Director, NC ACH, shared a summary of the progress the NC ACH has made so far this year and some of their plans for the future.

Board Discussion

None
Public Comment

None

New Business

None

Unfinished Business

None

Reports

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through July 2017, 59% of the year completed, the revenue was 88% of budget and expenses were 64% of budget.

She reported that the audit is ongoing. The auditor will return this Wednesday and the exit interview will be soon after.

Carol McCormick, Associate Administrator, Personal Health Services, went out of state for the weekend and was delayed on return due to cancelled flights, so she cannot be here for this meeting. Her three page Personal Health Services program update and the Current Conditions of Interest newsletter were included in the Board of Health packet documents emailed to Board members on August 16, 2017.

Barry Kling, Administrator/Environmental Health Director, shared on Carol’s behalf. He reported on the way Personal Health and Environmental Health collaborate when a report is received regarding an elevated blood lead level in a child. Carol is also working to increase awareness among physicians of the need for routine blood lead testing among young children.

The Administrator reported that Jackie Dawson, Epidemiologist, our Regional Emergency Preparedness Coordinator, indicated here was good coordination of distribution of N95 masks from the Health District and local emergency agencies during recent smoky days.

The Administrator reported that Veronica Farias who was recently selected to be the next Health Communications Coordinator, is training her replacement before moving on to her new position.
The Administrator/Environmental Health Director reported that the on-site program had a big surge in on-site early on but it has leveled off now. It helped to move Scott Reynolds from the food program to on-site as he had previous experience there.

The Environmental Health Director also reported on Health District efforts to bring the Stemilt World Famous Compost Facility into compliance with regulations related to odors and other issues.

Keith Goehner, Chair, adjourned the meeting at 4:18 p.m.