Minutes
Board of Health
Chelan-Douglas Health District
October 16, 2017

Keith Goehner, Chelan County Commissioner and Board of Health chair, called the meeting to order at 3:02 p.m.

**Board Members Present:**

Keith Goehner, Chelan County Commissioner
Doug England, Chelan County Commissioner
Jill Thompson, Waterville Town Council
Dan Sutton, Douglas County Commissioner
Steve Jenkins, Douglas County Commissioner
John Sterk, East Wenatchee City Council
John Alt, Entiat City Council
Keith Huffaker, Wenatchee City Council

**Administrative Staff Present:**

Barry Kling, Administrator and Environmental Health Director
Kandis Boersema, Associate Administrator, Fiscal and Support Services
Carol McCormick, Associate Administrator, Personal Health Services
Veronica Farias, Health Communications Coordinator
Connie Dorner, Administrative Associate, Board of Health Secretary
Francis Collins, M.D., DDS, Health Officer

**Public Present:**

Sharon Waters

**Consent Agenda**

Keith Huffaker, Wenatchee City Council, made a motion to approve the consent agenda that includes the September 18, 2017 Board Meeting Minutes, September Payroll in the amount of $187,816.28, September Benefits in the amount of $68,378.31, and approval of payment of 2017 Vouchers No. 2017-0502 to 2017-0559 in the amount of $30,469.17. Jill Thompson, Waterville Town Council, seconded the motion and it carried unanimously.
Program Update

David Prosch, Solid Waste Program Supervisor, gave an update on the Pine Canyon post closure.

Board Discussion

None

Public Comment

None

New Business

None

Unfinished Business

None

Reports

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through September 2017, 75% of the year completed, the revenue was 68% of budget and expenses were 73% of budget. Those percentages reflect only CDHD activity and not any NCACH activity. Revenues are expected to increase as food permit renewal billing is sent out in November.

Kandis offered to answer questions on the 2018 Preliminary Budget that was emailed to the Board members the week prior to the meeting. She reported that she is waiting for the 2018 payroll tax rates and a few finalized grant figures for next year.

Carol McCormick, Associate Administrator, Personal Health Services, reported that the Healthy Communities program is working in a community collaborative to provide prediabetes classes in our region and have created a diabetes tool kit for providers.

Cari Hammond, Immunization lead, with help from other staff is providing flu vaccine clinics in outlying areas.
Veronica Farias, Health Communication Coordinator, was introduced to the Board. She shared that she is very happy to have this position and is in the process of taking various training to fill this position.

Barry Kling, Administrator and Environmental Health Director, reported to the Board that there are no HVAC contractors in the local community. He said that he is working with local agencies to see if we can have HVAC monitors in fire season to assess indoor air quality during periods of heavy wildfire smoke.

Keith Goehner, Chair, adjourned the meeting at 4:08 p.m.

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Keith Goehner, Chair