Minutes  
Board of Health  
Chelan-Douglas Health District  
November 20, 2017

Keith Goehner, Chelan County Commissioner and Board of Health chair, called the meeting to order at 3:00 p.m. Dan Sutton and Steve Jenkins, Douglas County Commissioners, did not attend.

**Board Members Present:**

Keith Goehner, Chelan County Commissioner  
Doug England, Chelan County Commissioner  
Jill Thompson, Waterville Town Council  
John Sterk, East Wenatchee City Council  
John Alt, Entiat City Council  
Keith Huffaker, Wenatchee City Council

**Administrative Staff Present:**

Barry Kling, Administrator and Environmental Health Director  
Kandis Boersema, Associate Administrator, Fiscal and Support Services  
Carol McCormick, Associate Administrator, Personal Health Services  
Veronica Farias, Health Communications Coordinator  
Connie Dorner, Administrative Associate, Board of Health Secretary  
Francis Collins, M.D., DDS, Health Officer

**Public Present:**

Sharon Waters, Leavenworth City Council

**Consent Agenda**

Doug England, Chelan County Commissioner, made a motion to approve the consent agenda that includes the October 16, 2017 Board Meeting Minutes, October Payroll in the amount of $194,063.32, September Benefits in the amount of $72,894.50, approval of payment of 2017 Vouchers No. 2017-0560 to 2017-0634 in the amount of $56,844.47, and Consolidated Contract Amendment #15. Keith Huffaker, Wenatchee City Council, seconded the motion and it carried unanimously.
Program Update

Cari Hammond, Immunization Coordinator, gave a program update regarding the flu and importance of Public Health outreach. Cari emphasized immunizations as the key to protection for all from serious effects, morbidity and mortality.

Board Discussion

Keith Goehner, Chair, had questions regarding the Hirst decision which requires the counties to determine the amount of water legally available for new development. Commissioner Goehner had understood Douglas County was deferring to the Health District regarding the determination of legal availability of water, but the Administrator said that is not the case. The Health District deals only with the physical availability and quality of water for proposed developments.

Public Comment

None

New Business

None

Unfinished Business

Barry Kling, Administrator, presented the 2018 preliminary budget for review. Actual passage of the budget occurs in December each year.

Reports

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through October 2017, 84% of the year completed, the revenue was 75% of budget and expenses were 80% of budget.

Carol McCormick, Associate Administrator, Personal Health Services, reported that Cathy Meuret, PHPS II, has resigned and taken a new job at the Educational Service District. Cathy’s position opens an opportunity for Personal Health to form a new PHN II position, combining Children with Special Health Care Needs (CSHCN) and TB. These two programs work well together as TB work is variable and CSHCN has support personnel to help with the case load. The PHN II position is currently being advertised.
Veronica Farias, Health Communications Coordinator, reported on the CDHD Health Communications Plan. It shows the six areas of focus for her position, what is currently being done and future possibilities.

Barry Kling, Administrator, reported on upcoming changes in the Emergency Preparedness program. He said the state wants to de-emphasize regional Health Care Coalitions but CDHD and the Region 7 Health Care Coalition is attempting to preserve some staff support for the coalition through DOH’s Spokane EPR staff.

The Administrator/Environmental Health Director updated the Board on the Stemilt World Famous Compost facility in Chelan County.

The Administrator asked that each of the Board members complete his job evaluation and return it to Connie Dorner, Board Secretary, by December 5th, 2017. She will summarize the eight evaluations and present it for discussion at the December 18th Board meeting.

Keith Goehner, Chair, adjourned the meeting at 4:10 p.m.