Ken Stanton, Douglas County Commissioner, and Board of Health Chair, called the meeting to order at 3:02 p.m.

**Board Members Present:**

Keith Goehner, Chelan County Commissioner  
Doug England, Chelan County Commissioner  
Ken Stanton, Douglas County Commissioner  
Jill Thompson, Waterville Town Council  
Keith Huffaker, Wenatchee City Council  
John Sterk, East Wenatchee City Council

**Administrative Staff Present:**

Barry Kling, Administrator/Environmental Health Director  
Carol McCormick, Associate Administrator, Personal Health Services  
Kandis Boersema, Associate Administrator, Support and Fiscal Services  
Connie Dorner, Administrative Associate, Board of Health Secretary  
Maria Joya, Regional Emergency Response Coordinator  
Christal Eshelman, Director of Health Communications  
Francis Collins, Health Officer

**Consent Agenda**

Keith Goehner, Chelan County Commissioner, made a motion to approve the consent agenda that included the October 17, 2016 Board Meeting Minutes, October Payroll in the amount of $158,408.62, October Benefits in the amount of $54,029.60, approval of payment of 2016 Vouchers No. 2016-0510 to 2016-0574 in the amount of $53,412.07, and Medicaid Administrative Claiming – Amendment #1. Keith Huffaker Wenatchee City Council seconded the motion and it carried unanimously.

Barry Kling, Administrator, introduced Senator Linda Evans Parlette, who will begin working as Executive Director of the NC ACH (North Central Accountable Community of Health) in January. NC ACH is being hosted by the Health District as previously approved by the Board. He also introduced John Schapman who is already working at the Health District as the Program Manager for the NC ACH program. The NC ACH Board is made up of
representatives from Chelan, Douglas, Okanogan, and Grant Counties. There are nine such boards in Washington State.

Senator Parlette expressed her appreciation to the Board for allowing the Administrator the time to spend Chairing the NC ACH Board. They greatly appreciate his time and assistance.

**Program Update**

Barry Kling, Administrator and Environmental Health Director, addressed the program update on the Hirst Decision. Both Chelan and Douglas Counties, along with the Health District are working to determine the practical consequences of the decision, which has exempt wells. All of the state’s other counties are also attempting to determine the practical meaning of the Hirst Decision for them, and there will probably be legislation on this topic proposed during the upcoming legislative session. In the meantime, until it is clear what the counties must do as a result of the decision, both counties and the Health District are continuing to process land use applications as before. We believe this is the most reasonable way to handle the situation so long as it is so unclear.

**Board Discussion**

None

**Public Comment**

None

**New Business**

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reviewed a one page summary of the 2017 preliminary budget and answered questions from the Board. The final budget will be presented for approval at the December 19th Board meeting.

**Unfinished Business**

None

**Reports**
Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through October, 83% of the year completed, the revenue was 81.6% of budget and expenses were 87.6% of budget.

Carol McCormick, Associate Administrator, Personal Health Services, reported that we are still below the baseline for Influenza Like Illness (ILI). She reported that there are 8 cases of children with AFM (Acute Flaccid Myelitis) in Washington State. Five have been released from the hospital and 3 are still under care. There have been 89 AFM cases in 33 states this year.

Carol reported that Stephanie Snitily, Communicable Disease nurse, among many other tasks, also worked last month with the CD nurse in Yakima compiling data on STD and HIV patients. Carol also reported that after working intensely with several schools, Cari Hammond received a letter of gratitude from St. Josephs School for her consistent and professional help on vaccine reporting, effectively keeping the school(s) in compliance with state regulations.

Carol also reported on an effort to encourage providers to give a developmental assessment at 9, 12, 24, and 36 months. At flu outreach clinics, the schools were encouraged to keep up on report absenteeism.

Christal Eshelman, Director of Health Communications, reported that CDHD participated in the Health Resource Fair at Rock Island Elementary on October 27th, and seven staff volunteered to participate in the Safe Gun Storage Giveaway on October 29th at Sportsman’s Warehouse. 253 lock boxes and 18 trigger locks, were given out to members of the community, along with hands-on training on how to use them.

Christal reported that nine navy polo shirts with CDHD logo embroidered were purchased for outreach staff. There may be a few more outreach staff members to order shirts.

Maria Joya, Region 7 Emergency Preparedness and Response Lead, reported attending the Healthcare Coalition meetings on October 20th and November 17th. There were a total of 28 attendees from 20 agencies at the October meeting; 26 attendees from 19 agencies at the November meeting.

Barry Kling, Administrator and Environmental Health Director, reviewed the food inspection and land use applications numbers through the end of October. He reported that the number of on-site septic permits completed this year now outnumbers those provided last year. He also noted that total foodservice inspection numbers are holding up reasonably.
well, in spite of the fact that food program staff were very involved in the Legionella investigation, which included the first few months of the year.

The Administrator presented Resolution 2016-004 Basic public health funding proposals in the 2017 Legislative session, for Board approval. Keith Huffaker, Wenatchee City Council, made a motion that was seconded by Jill Thompson, Waterville City Council, to elevate this resolution to second reading. The motion carried unanimously.

John Sterk, East Wenatchee City Council, made a motion to approve Resolution 2016-004. Jill Thompson, Waterville City Council, seconded the motion and it carried unanimously.

Adjournment

At 3:52 p.m. Doug England made a motion to go into a closed session for 20 minutes. Jill Thompson, Waterville City Council, seconded the motion and it carried unanimously. The Board came back to open session at 4:12 p.m.

Ken Stanton, Chair, adjourned the meeting at 4:12 p.m.