

Chelan Douglas Health District
200 Valley Mall Parkway
East Wenatchee, WA 98802
509-886-6400

Scott ext. #467 Erika ext. #460 Suzy ext. #464 Elizabeth ext. #431

A GUIDE TO YOUR ESTABLISHMENTS PRE-OPENING INSPECTION

- ➔ Call the Sanitarian approximately (2) weeks prior to your expected date of opening to schedule the pre-opening inspection.
- ➔ If it becomes apparent that the establishment will not be ready for inspection, call the Sanitarian at least 24 hours in advance to reschedule the appointment.
- ➔ On the day of the inspection the establishment must have the following items completed and ready for inspection.
 - All construction debris removed.
 - All hand-wash sinks stocked with soap, paper towels, and waste receptacle.
 - Water heaters turned on so that tempered hot and cold water is available at all sinks.
 - All plumbing must be functioning and have proper drains.
 - All food contact surfaces, refrigerators, freezers, cooking and hot-holding equipment must be thoroughly cleaned and sanitized.
 - All non-food surfaces must be thoroughly cleaned.
 - Clean and sanitize ice machines and bins. After sanitizing, run several batches of ice through the machine. Discard this ice.
 - All cold holding and hot holding equipment should be turned on and cooled or heated to proper temperatures.
 - Place a cup or container of water in all cold and hot holding equipment the night before the inspection. This will be used to check holding temperatures of the unit.
 - Thermometers must be available in all refrigeration units.
 - A final draft of the menu must be available for review.
 - No food preparation can be done prior to the inspection. If a food order is received prior to the inspection, the food must be stored at the proper temperature and left in the packaging.

The establishment shall be approved to operate if:

- ⇒ all facilities are in place according to the approved plans;
- ⇒ equipment is functioning properly;
- ⇒ hot and cold water is available;
- ⇒ permit fees paid in full;
- ⇒ and pending approval by all other jurisdictional authorities.

*A re-inspection fee of \$180 will be assessed for additional inspections.