



Chelan-Douglas Health District

200 Valley Mall Parkway, East Wenatchee, WA 98802

Chelan-Douglas Health District Board of Health Regular Meeting Minutes – March 17, 2025

Board Members Present (quorum):

Shon Smith, Chair (2)
Brad Hawkins (1)
Sharon Waters (6)
Bindu Nayak (8)
Bill Sullivan (10)

Randy Agnew, Vice Chair (3)
Jerrilea Crawford (5)
Marissa Smith (7)
Alma Chacon (9)
Joseph Hunter (11)

Board Members Absent:

Marc Straub (4)

Non-Voting Alternate Board Members Present:

Carin Smith (9)

Staff Present:

Kristen Hosey, Health Administrator
Dr. James Wallace, Interim Health Officer
Maria Christina Monroe, Communications Director
Julian Kyles, CD/Epi Director
Cari Hammond, CFH Director

Erin McCool, CDHD Attorney
Kaila Smith, EPR Director
Susan Jacques, HR Manager
Hollie Casey, Clerk of the Board

Public Present –

The meeting was held in person and via zoom and phone conferencing with members of the public attending and listening to the meeting.

Meeting –

Chair Shon Smith called the meeting to order at 3:00PM and requested the Board and CDHD staff that were present to go around the table to introduce themselves. After introductions were complete, Chair Smith requested the Board Clerk to take attendance.

Approval of Agenda (0:58) –

Joseph Hunter moved to approve the agenda as presented. Alma Chacon seconded the motion, and the motion passed unanimously.

Public Comment (1:15) –

Chair Shon Smith explained that 20 minutes have been set aside for public comment and asked for those present in person and via Zoom who wanted to speak during public comment to identify themselves. Once Chair Smith identified the number of members of the public that wanted to speak, he allotted three minutes to each presenter.

- Carol Reiner of Douglas County expressed her support for gender affirming care.
- Laurie Buhler of Douglas County expressed her concerns about the COVID vaccine.
- Kim Darlington of Douglas County expressed her concerns about the COVID vaccine.
- Karl Lambert of Douglas County expressed concerns about the COVID vaccine injuries from patients.

- Bill & Judy, patients of Karl Lambert, spoke about their view of spike proteins treatments.
- Darlene Crum of Douglas County expressed her concerns about the COVID vaccine.
- Joan Steichen of Chelan County expressed her concerns about the COVID vaccine.
- Lisa Templeton of King County shared concerns noted in a program report provided in the packet about 'purple crying' and of COVID vaccine concerns.

Consent Agenda (29:23) –

- a. Approval of the February Board Meeting Minutes
- b. Approval of February Payroll in the amount of \$367,744.95
- c. Approval of February Benefits in the amount of \$124,104.50
- d. Approval of Payment of 2025 Vouchers No. 20250132-20250183 in the amount of \$327,711.05
- e. Approval of the Contract Matrix

Jerrilea Crawford moved to approve the consent agenda as presented. Joseph Hunter seconded the motion, and the motion passed unanimously.

Old Business (29:58) –

- a. CDHD BOH Rules and Procedures Resolution 2025-001 (30:02)
Chair Shon Smith introduced the BOH Rules and Procedures document and Resolution for discussion. Jerrilea Crawford stated that the version presented is not the one with the mark-ups and small changes that were made, but it was reviewed by legal. Chair Smith requested discussion about using a timed agenda for the Board meeting agendas to act as a suggested guide. Board discussion followed.

Bindu Nayak moved to approve the CDHD BOH Rules of Procedures document with a change to paragraph 3.1, paragraph three, changing out the word 'shall' to 'may' with the Board conducting an annual review of the BOH Rules and Procedures each March. Board discussion followed. Alma Chacon seconded the motion, and the motion passed with 10 for the motion, and one (Agnew) abstained.

- b. CDHD BOH Code of Ethics Resolution 2025-002 (59:54)
Chair Shon Smith introduced the Code of Ethics document and Resolution for discussion. Board discussion followed.

Jerrilea Crawford moved to approve the Code of Ethics document with a change to item 3. removing the wording 'actual or perceived' and changing the word 'Uphold' in item 11., to 'Acknowledge'. Randy Agnew seconded the motion, and the motion passed unanimously.

Board discussion followed with Brad Hawkins moving to adopt the Board conducting an annual review of the BOH Rules and Procedures and Code of Ethics each March. Alma Chacon seconded the motion, and the motion passed unanimously.

c. Local Code Changes due to WAC Revision (1:15:31)

Chair Shon Smith asked Kristen Hosey, Health Administrator, to introduce the document that was included in the packet. Kristen gave a brief overview of the document to the Board regarding the revisions made to the document since the last meeting. This will be posted for public comment prior to the April Board meeting for Board approval. Board discussion followed.

d. Substance Use Committee Update (1:24:15)

Joseph Hunter introduced the guest presenters at the meeting. Kelly Rimbey is with the Oxford House. Kelly explained that the Oxford House is a zero-tolerance recovery housing program. Kelly shared that there are about 13 houses between Chelan and Douglas Counties and grounds for removal are getting caught using, non-payment, reusing, or destructive behaviors. Board discussion followed.

Diane Honeywell and Roger Shellstad are with The Alano Club of Wenatchee. Roger and Diane reviewed their presentation slides that were included in the Board packet. The Alano House is a non-profit that provides peer support and events for those in recovery and supports and empowers people and change in our community. Board discussion followed.

New Business (1:57:04)–

a. Changes of BOH Meeting Resolution 2025-003 (1:57:06)

Chair Shon Smith presented Resolution 2025-003 to be voted on for a new Board meeting time. The change will be from a start time of 3pm, to a start time of 2pm, and a location change from the current location of 270 9th St. NE, Ste. 100, East Wenatchee to 140 19th St. NE, East Wenatchee, to begin at the April Board meeting. Board discussion followed.

Jerrilea Crawford moved to approve the Changes of the BOH Meeting Resolution 2025-003 with an amendment to remove ‘for the next several months’ shown in the first ‘Whereas’ paragraph. Brad Hawkins seconded the motion, and the motion passed unanimously. Board discussion followed.

Reports (2:00:09)–

Dr. James Wallace, Interim Health Officer (2:00:15)

Interim Health Officer, Dr. James Wallace, presented today on respiratory illness and measles preparedness. Washington is still one of the highest states for influenza activity but is lower in COVID and RSV activity.

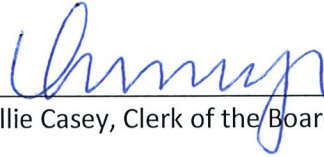
Kristen Hosey, Health Administrator (2:11:50)

Health Administrator, Kristen Hosey, clarified a piece of information in one program report that was commented on during the Public Comment period and briefly reviewed her Administration report that was provided in the Board packet. Board discussion followed.

Chair Shon Smith declared the meeting adjourned at 5:25PM.



Shon Smith, Board Chair



Hollie Casey, Clerk of the Board