



Board of Health Meeting Agenda
October 20th, 2025, at **2:00 PM** at the
Douglas County Public Services Building
140 19th Street NW, East Wenatchee

This Board meeting will be a hybrid of in person and online. Participants can attend via computer, phone or in person. Meeting attendance instructions are posted on the landing page of cdhd.wa.gov

- I. General Business (5 Minutes)**
 - a. Call Meeting to Order – Roll Call
 - b. Approval of the Agenda

- II. Public Comment (20 Minutes)**
 - a. *CDHD provides opportunities for public comments in person, remotely, or by submitting written comments. The Chair will ask if there are any citizens wishing to address the Board. When recognized, please step up to the microphone (or unmute your screen), state your name and the county jurisdiction you reside in. The Chair will direct Citizen comments to two to three minutes each.*

- III. Consent Agenda (5 Minutes)**
 - a. Approval of September 15th, 2025 Board Meeting Minutes
 - b. Approval of September payroll in the amount of \$346,425.37
 - c. Approval of September benefits in the amount of \$105,108.71
 - d. Approval of payment vouchers 20250663-20250747 in the amount of \$128,994.85
 - e. Approval of contract matrix

- IV. Executive Session (15 Minutes)**
 - a. Potential Litigation – RCW 42.30.110(1)(i)
 - b. Pending Litigation – RCW 42.30.110(1)(i)

- V. Old Business (20 minutes):**
 - a. Potential Action/Pending Litigation (Action Item)
 - b. Board of Health Positions Update
 - c. Preliminary 2026 Budget Update

- VI. New Business (35 Minutes)**
 - a. Surplus Items for Approval (Action)
 - b. Small Numbers Presentation (20 minutes plus questions) with Shannon Hoskins

- VII. Reports (10 Minutes)**
 - a. Deputy Administrator Update – Corey Lawson
 - b. Health Administrator Report – Dr. Kristen Hosey

- VIII. Adjournment**

- IX. Closed Session – RCW 42.30.140(4)(b) (40 Minutes)**



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CDHD Board of Health

Regular Meeting Minutes
September 2025

Chelan-Douglas Health District Board of Health Regular Meeting Minutes September 15th, 2025

Board Member Attendance

Board Member	P	V	A	E	NV	Board Member	P	V	A	E	NV
Brad Hawkins (1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Michael Peterson (7)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shon Smith, C (2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bindu Nayak (8)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Randy Agnew, VC (3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Alma Chacon (9)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marc Straub (4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Carin Smith (9)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jerrilea Crawford (5)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bill Sullivan (10)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sharon Waters (6)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Daniel Moody (10)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marissa Smith (7)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Joseph Hunter (11)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C=Chair, VC=Vice Chair

Key: P = Present (In-Person), V = Virtual, A = Absent, E=Excused, NV = Non-Voting

Chelan-Douglas Health District Staff Present

Kristen Hosey, Health Administrator	Corey Lawson, Deputy Health Administrator
Cari Hammonds, CFH Director	Kaila Smith, EPR Manager
Julian Muro, Contract Procurement Manager	Stefano SoloGallegos, Facilities & IT Assistant
Erin McCool, Legal Counsel	Dr. James Wallace, Health Officer (Virtual)

Public Presence

The meeting was held in person and via zoom and phone conference with members of the public attending and listening to the meeting

Meeting

Chair Shon Smith called the meeting to order at 2:00 PM, then Chair Smith requested the Board Clerk (Corey Lawson) to take attendance.

Approval of Agenda

Chair Shon Smith entertained a motion to approve the agenda as drafted. **Randy Agnew and Mark Straub second. The motion carried.**

Approval of Consent Agenda

The board discussed the approval of the consent agenda. Jerrilea Crawford would like to remove and discuss item II.a (August 18th, 2025 minutes). Discussion occurred. **Jerrilea Crawford moved to approve the consent agenda as proposed except for item II.a. Randy Agnew seconds.**



CDHD Board of Health

Regular Meeting Minutes

September 2025

Bill Sullivan voiced concerns regarding approval of the contract matrix.

Motion was amended to approve items II.b, c, and d of the consent agenda. The motion was unanimously approved.

Jerrilea discussed item II.a. Alma Chacon was listed as both present and virtual. Item to be corrected. **Jerrilea moved to approve the August 18th, 2025 minutes with the amendment that Alma Chacon was present and not virtual. Alma Chacon seconds. Board unanimously approved.**

Bill Sullivan stated that he would abstain from vote regarding the contract matrix. **Jerrilea Crawford moved to approve the contract matrix. Alma Chacon seconds. The motion carried. Bill Sullivan abstained.**

Old Business

Dr. Kristen Hosey discussed open BOH positions. Dr. Hosey will seek guidance with Chair Smith on communications required for tribal representation.

New Business

Budget Review

The board reviewed and discussed the first draft of the Fiscal Year 2026 budget. Brad Hawkins requested additional information regarding the other expenditures line-item on page 19 of the packet. Jerrilea Crawford requested all updates and information be provided to the entire board.

Surplus Items for Approval

The board reviewed items listed for surplus. **Mark Straub motioned to approve the surplus items and to authorize the Health Administrator to dispose of items as appropriate. Randy Agnew seconds. Board unanimously approved.**

Firefly VPN Replacement

The board reviewed and discussed the proposal of a replacement VPN system. Corey Lawson provided two options. The first options allowed up to 25 licenses, while the second allowed up to 54 licenses. **Alma Chacon moved to purchase 25 licenses. Bill Sullivan seconded. The motion carried.**

Public Comment

Chair Shon Smith explained that 3 minutes per person has been set aside for public comment and asked for those present in person and via Zoom who wanted to speak during public comment to identify themselves. Public comment order would move between those in-person via sign-in sheets and those present virtually with their hand raised.

1. Karl Lambert, East Wenatchee, voiced concerns regarding COVID-19 vaccination.
2. Kevin McKernan (Virtual) voiced concerns regarding COVID-19 vaccination.
3. Kim Darlington, Douglas County, voiced concerns regarding COVID-19 vaccination.
4. Christina Parks, University of Michigan, voiced concerns regarding COVID-19 vaccination and experimental gene therapy.



5. James Thorp, MD (Virtual) voiced concerns regarding COVID-19 vaccination.
6. Karen Jenson, Chelan County, voiced concern of vulnerable population access and support of CDHD offering COVID-19 vaccinations.
7. Tom Renz, Attorney (Virtual) voiced concerns regarding COVID-19 vaccination and the legal interpretation of ESB 1531 (WA).
8. Dale McEllroy, Cashmere, voiced concerns regarding permitting processes and turnaround time for swimming pools.
9. Henrietta Simoes (Virtual) voiced concerns regarding COVID-19 vaccination and thoracic aorta dissection of child in Seattle.
10. Rich Metcalf, Douglas County, voiced concerns regarding COVID-19 vaccination.
11. Monica Webby, Indianapolis Pediatric Neurosurgeon (Virtual) voiced concerns regarding COVID-19 vaccination in children.
12. Jamie Krishnamar, Director of Respiratory Services at Central Washington Hospital, voiced support of CDHD offering COVID-19 vaccinations.
13. Reni Moon, Pediatrician, voiced concerns regarding COVID-19 vaccinations and spiked protein.
14. Zoey Jaspers, Douglas County, voiced support of CDHD offering COVID-19 vaccinations.
15. Laura Demeree, nurse of Idaho and Oregon, voiced concerns regarding COVID-19 vaccinations.
16. Cindy Racques, Douglas County, voiced support of CDHD offering COVID-19 vaccinations.
17. Lisa Templeton, King County, Informed Choice (Virtual) voiced concerns regarding COVID-19 vaccinations and spoke of bill 1531.
18. Dick Black, Chelan County, voiced concerns regarding COVID-19 vaccinations.
19. Bob Runnels, Informed Choice (Virtual) voiced concern against COVID-19 vaccinations.
20. Desiree Schmidt, Chelan County, voiced concerns regarding COVID-19 vaccinations.
21. Mick Muller, Douglas County (Virtual) voiced support of CDHD offering COVID-19 Vaccinations.
22. Carla Boujor, Critical Care Nurse at Central Washington Hospital voiced support of CDHD offering COVID-19 vaccinations.
23. Arnica Briody, Chelan County (Virtual) and DOH, voiced support of CDHD offering COVID-19 vaccinations and concerns over out-of-county comments.
24. Kelly Hart, East Wenatchee, voiced support of COVID-19 vaccinations.
25. Rick Lee, Malaga, voiced concerns regarding COVID-19 vaccinations.
26. Diane Young, Douglas County, RN, voiced support of CDHD offering COVID-19 vaccinations.
27. Joan Steichan, Chelan County, voiced concern regarding COVID-19 vaccinations and clotting.
28. Jane Provo, Chelan County, voiced support of CDHD offering COVID-19 vaccinations for all.
29. Kerin Keyes, Chelan County, voiced support of CDHD offering COVID-19 vaccinations.
30. Scott Watkins, Douglas County, voiced concerns regarding COVID-19 vaccinations.
31. Angela Dye, Chelan County, voiced concerns regarding vaccine injury.
32. Liz Hesslinger, Chelan County, Peds RN, voiced support of CDHD offering COVID-19 vaccinations.
33. Carol Renne, Douglas County, voiced support of CDHD offering COVID-19 vaccinations so they are available for those who want it.
34. Jerry Reese, Douglas County, voiced that people should have a choice to obtain COVID-19 vaccinations.



CDHD Board of Health

Regular Meeting Minutes
September 2025

- 35. Lauri Palmquist, Chelan County, voiced support of CDHD offering COVID-19 vaccinations.
- 36. Chloe McEntire, Chelan County, voiced concerns regarding COVID-19 vaccinations.
- 37. Michaela Collins, Douglas County, voiced concerns regarding COVID-19 vaccinations.
- 38. Dan What, Douglas County, voiced concerns regarding CDHD offering COVID-19 vaccinations.

COVID-19 Resolution

Chari Shon Smith described how one presenter will be allowed in portion A and one presenter will be allowed in Portion B, per the agenda. Legal Counsel, Erin McCool stated that the resolution before the board is a resolution and is not legal testimony or a hearing.

Presenter A: Bill Sullivan spoke in favor of his proposed COVID-19 resolution then turned it over to Nick Hulshcer, Epidemiologist who spoke on behalf of Bill Sullivan regarding harms of the COVID-19 vaccine.

Presenter B: Dr. James Wallace, Health Officer, spoke in favor of CDHD providing COVID-19 vaccinations and the health benefits of receiving a COVID-19 vaccine.

Two minutes were then provided for Dr. Cole (third speaker for Presenter A) who spoke in support of the COVID-19 resolution presented by Bill Sullivan.

Board Discussion

The board, legal counsel, and Chelan Douglas Health District staff discussed the proposed COVID-19 resolution. **Bill Sullivan moved to approve the COVID-19 resolution as drafted. Randy Agnew seconds. A roll call vote was performed. Randy Agnew and Bill Sullivan were in favor. All others opposed. Motion failed.**

Executive Session

A motion was entertained to enter executive session not to exceed 10 minutes. Jerrilea Crawford and Randy Agnew Seconds. Motion Carries. Executive session expired at 6:27 PM.

Adjournment

Chair Shon Smith declared the meeting adjourned at 6:27 PM.

X

Shon Smith
Board Chair

X

Corey Lawson
Clerk of the Board



CDHD Payroll & Benefits Approval

October/Q3 2025

Chelan-Douglas Health District
Payroll 09-25-25 for pay period 09-01-25 to 09-15-25

Gross Pay	172,374.81
Benefits	52,500.60
Total Payroll Cost	<u>224,875.41</u>
Net Pay	125,511.10
Due to IRS	41,799.50
Due to ESD - SUTA	1,357.42
Due to ESD - WAFMLA	1,585.84
Due to ESD - WACares Fund	921.31
Due to L&I	2,167.80
Due to DRS for PERS	19,222.42
Due to DRS for DCP	1,653.74
Due to PEBB	28,929.80
Due to AFLAC	238.49
Due to Health Equity FSA	108.36
Due to Health Equity H.S.A	273.74
Due to Union	1,105.89
Total Payroll Expenses	<u>224,875.41</u>

I, the undersigned, do hereby certify under penalty of perjury, that the services rendered or the labor performed as described herein and that the \$172,374.81 in salaries and the \$52,500.60 in benefits are just, true and unpaid obligations against Chelan-Douglas Health District, and that I am authorized to authenticate and certify to such claim

Adeline Morales, Fiscal Supervisor
Signed

9/23/25
Date



CDHD Payroll & Benefits Approval

October/Q3 2025

Chelan-Douglas Health District
Payroll 10-10-25 for pay period 09-16-25 to 09-30-25

Gross Pay	174,050.56
Benefits	52,608.11
Total Payroll Cost	<u>226,658.67</u>
Net Pay	126,258.44
Due to IRS	42,633.05
Due to ESD - SUTA	1,162.32
Due to ESD - WAFMLA	1,601.20
Due to ESD - WACares Fund	931.03
Due to L&I	2,162.31
Due to DRS for PERS	19,536.70
Due to DRS for DCP	1,653.74
Due to PEBB	28,952.79
Due to AFLAC	238.49
Due to Health Equity FSA	108.36
Due to Health Equity H.S.A	273.74
Due to Union	1,146.50
Total Payroll Expenses	<u>226,658.67</u>

I, the undersigned, do hereby certify under penalty of perjury, that the services rendered or the labor performed as described herein and that the \$174,050.56 in salaries and the \$52,608.11 in benefits are just, true and unpaid obligations against Chelan-Douglas Health District, and that I am authorized to authenticate and certify to such claim

Signed

A handwritten signature in blue ink, appearing to be "John Smith", is written over a horizontal line.

10/13/25

Date



CDHD Payment Vouchers

October/Q3 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers **No. 20250663** through **No. 20250681** are approved for payment in the amount of \$33,695.16 this day 20th of October, 2025

Administrator

President of the Board of Health

Voucher Number	Claimant			Amount
20250663	Accel.bi Corporation	16	Software Expense	\$ 24,865.72
20250664	AG Supply	16	Office Supplies /Gas Expense	\$ 1,285.03
20250665	Alpha Media	15/41	Radio Advertising Expense	\$ 510.00
20250666	Amazon Capital Services	63	Office Supplies Expense	\$ 64.01
20250667	Cintas Corporation	16	Janitorial Supplies	\$ 182.75
20250668	Consensus Cloud Solutions	60/62/63	eFax Services	\$ 108.59
20250669	Douglas County PUD	16	Utilities Expense	\$ 457.00
20250670	Express Services Inc	16	General Labor Services	\$ 1,747.90
20250671	Parsons Photography	15	Business Portrait Sessions	\$ 119.68
20250672	Petty, Richmond	44	Employee Reimbursement	\$ 128.00
20250673	Pitney Bowes	16	Office Supplies Expense	\$ 297.42
20250674	Plumbco Inc	16	Building Service Expense	\$ 195.00
20250675	Ricoh	16	Equipment Services	\$ 395.10
20250676	Sound Telecom	12	Answering Services	\$ 481.31
20250677	SteriCycle, Inc	83	Hazardous Drug Disposal	\$ 55.13
20250678	Taylor Water Technologies	42	Field Supplies Expense	\$ 28.98
20250679	TK Elevator Corporation	16	Maintenance	\$ 1,261.29
20250680	VISA	16	Software, Office Supplies, Rental & Lease	\$ 1,222.63
20250681	Waste Management of Wenatchee	16	Monthly Garbage Disposal Services	\$ 289.62
				\$ 33,695.16



CDHD Payment Vouchers

October/Q3 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20250682 through No. 20250691 are approved for payment in the amount of \$5,318.50 this day 20th of October, 2025

Administrator

President of the Board of Health

Voucher Number	Claimant			Amount
20250682	Cintas Corporation	18	Janitorial Supplies	\$ 126.90
20250683	Coleman Oil Co.	16	Gas Expense	\$ 148.45
20250684	Douglas County Sewer District	16	Utility Expense	\$ 161.97
20250685	Grant County Health District	23	Clinical Services	\$ 114.00
20250686	Jeffers, Danielson, Sonn & Aylward, F	16	Legal Services	\$ 1,190.00
20250687	Local Tel Communications	16	Phone Expense	\$ 646.29
20250688	Ricoh	18	Copier Expense	\$ 631.57
20250689	Verizon Wireless	MISC	Cell Phone Expense	\$ 2,109.86
20250690	VISA	42	Postage Expense	\$ 51.46
20250691	Young, Katherine	63	Employee Reimbursement	\$ 138.00
				\$ 5,318.50



CDHD Payment Vouchers

October/Q3 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20250692 through No. 20250709 are approved for payment in the amount of \$53,553.41 this day 20th of October, 2025

Administrator

President of the Board of Health

Voucher Number	Claimant			Amount
20250692	ADP, Inc	16	ADP Service Expense	\$ 4,045.08
20250693	Amazon	MISC	Field and Office Supplies	\$ 384.22
20250694	Cintas Corporation	16	Janitorial Supplies	\$ 126.90
20250695	Corporate Translation Services LLC	23/29	Interpreting Services	\$ 38.57
20250696	East Wenatchee Water District	16	Fire Line Connection and Water Utility Services	\$ 360.56
20250697	Granicus	16	Software Expense	\$ 8,890.07
20250698	Hammond, Cari	83	Employee Reimbursement	\$ 23.87
20250699	Home Depot Credit Services	55	Field Supplies Expense	\$ 838.37
20250700	InPrint Printing	15/16	Printing Services	\$ 155.30
20250701	Kenoyer, Quinn	70	Employee Reimbursement	\$ 12.22
20250702	Keyhole Security	16	Service Expense	\$ 258.47
20250703	ODP Business	16	Office Supplies Expense	\$ 328.17
20250704	Ogden Murphy Wallace	16	Legal Services	\$ 10,449.40
20250705	Pure Water Partners	16	Monthly Water Dispenser Expense	\$ 67.08
20250706	State Auditors Office	16	Audit Services	\$ 15,802.96
20250707	The DOH Associates, PS	16	Building Renovations Expense	\$ 10,213.27
20250708	VISA	MISC	Postage, Conference Fee, Other Expenditures	\$ 1,287.40
20250709	Water Solutions Inc.	16	Water Unit Installation	\$ 271.50
				\$ 53,553.41



CDHD Payment Vouchers

October/Q3 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20250710 through No. 20250725 are approved for payment in the amount of \$21,447.21 this day 20th of October, 2025

Administrator

President of the Board of Health

Voucher Numb	Claimant		Amount
20250710	4Imprint Inc	15/21/70 Field Supplies Expense	\$ 685.92
20250711	Amazon Capital Services	21/62 Other Expenditures, Office Supplies Expense	\$ 163.25
20250712	Chandler Business Interiors Inc	16 Furniture Expense	\$ 814.50
20250713	Empire Record Management	16 Storage Lease Expense	\$ 795.00
20250714	FFF Enterprises	83 Vaccines	\$ 3,570.71
20250715	Firefly	16 Monthly Invoice	\$ 9,718.95
20250716	Gilmore, Emily	81 Employee Reimbursement	\$ 141.45
20250717	HealthEquity	16 Healthcare Benefits September	\$ 125.00
20250718	Henry Schein, Inc	83 Clinical Supplies	\$ 238.29
20250719	Parsons Photography	15 Business Portrait Sessions	\$ 119.68
20250720	Pitney Bowes	16 Quarterly Postage Meter Lease	\$ 463.88
20250721	Point & Pay	16 Check and Card Processing Fees	\$ 1,341.63
20250722	Renteria, Norma	16 Employee Reimbursement	\$ 193.90
20250723	Shitily, Stephanie	21 Employee Reimbursement	\$ 71.00
20250724	VISA	Misc Field Supplies, Office Supplies, Lodging	\$ 2,743.15
20250725	Waxie Sanitary Supply	16 Janitorial Supplies	\$ 260.90
			\$ 21,447.21



CDHD Payment Vouchers

October/Q3 2025

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20250726 through No. 20250747 are approved for payment in the amount of \$14,980.57 this day 20th of October, 2025

Administrator

President of the Board of Health

Voucher Numb	Claimant		Amount
20250726	AG Supply Co.	16	Gas Expense \$ 1,594.93
20250727	Amazon Capital Services	62	Office Supplies Expense \$ 402.82
20250728	Cascade Training Center	12	Heartsaver CPR eCard \$ 573.44
20250729	Cintas Corporatinon	16	Janitorial Supplies \$ 309.65
20250730	Demick, Jessica	63	Training Expense \$ 300.00
20250731	Donald, Garth	70	Employee Reimbursement \$ 428.24
20250732	Douglas County PUD	16	Utilities Expense \$ 451.00
20250733	Fastenal	55	Field Supplies Expense \$ 50.93
20250734	Gilmore, Emily	16	Employee Reimbursement \$ 207.34
20250735	In Print Printing	12	Printing Services \$ 217.20
20250736	Jeffers, Danielson, Sonn & Aylward, PS	16	Legal Service \$ 490.00
20250737	Lieurance, Lexy	16	Employee Reimbursement \$ 69.00
20250738	Lozano, Griselda	16	Employee Reimbursement \$ 69.00
20250739	MacDonald Miller Facility Solutions	16	Building Services HVAC \$ 2,887.95
20250740	Pilkinton, Lisa	70	Employee Reimbursement \$ 32.42
20250741	Shai Creates LLC	15	Monthly Service Retainer Scope \$ 4,887.00
20250742	Smith, Kaila	12/16	Employee Reimbursement \$ 87.00
20250743	Sound Telecom	12	After hour on-call services \$ 311.34
20250744	TownSquare Media, Inc	12/15/41	Advertising Expense \$ 720.00
20250745	VISA	16/70	Other Expenditures \$ 410.59
20250746	WA ST Dept of Labor & Industries/ L&I Elevator Section	16	Annual Fee Expense \$ 191.10
20250747	Waste Management Of Wenatchee	16	Monthly Garbage Disposal Services \$ 289.62
			\$ 14,980.57



CDHD Contract Matrix

Q3 2025

Contract Number	With Whom	Deliverables	New, Renew, or Replace	Term of Contract	Total Amount Of Contract	Impact or Adjustment
WA CPS Program Mini-Grant	Bonney Lake Police Department	The purpose of this Agreement is to provide funding to purchase products and/or services to support the car seat check services and support the State's program goals of having car seat check services accessible to all road users in Washington.	New	10/01/25 – 09/30/26	\$3,935.97	+\$3,935.97



Preliminary Budget Update

Q3 2025

**Chelan-Douglas Health District
2026 Budget
10/20/2025**

Description	Total
Description	
Beginning Cash Balance 1-1-26	4,078,310
Less Cash Reserves	(2,000,000)
Cash Available to spend (includes \$1,248,500 FPHS Carryover from 2025)	2,078,310
2025 Carryover	2,078,310
2026 Program Revenue	6,916,427
2026 Program Expenses	<u>(7,021,203)</u>
12-31-2026 Balance (includes \$1,248,500 FPHS Carryover for 2026)	1,973,534
12-31-2026 Cash Reserves	<u>2,000,000</u>
12-31-26 Ending Cash Balance	3,973,534



Preliminary Budget Update

Q3 2025

Chelan-Douglas Health District 2026 Budget 10/20/2025

Description	2026 Preliminary Budget	2025 Revised Budget 7-21-25	Change
Beginning Balance	2,078,310	2,101,596	
Revenue			
Permits			
640.001.32120.00.000 - HEALTH - BUSINESS LICENSES AND PERMITS	797,639	708,543	89,096
640.001.32210.00.000 - BUILDINGS AND STRUCTURE PERMITS	603,947	495,551	108,396
Federal Grants			
640.001.33310.55.000 - SUPPLEMENTAL NUTRITION PROGRAM-WIC	192,481	193,980	(1,499)
640.001.33360.00.000 - EPA ENV JUSTICE GOVT-TO-GOVT GRANT	-	55,864	(55,864)
640.001.33393.06.000 - PUBLIC HEALTH EMERGENCY PREPAREDNESS	218,000	175,362	42,638
640.001.33393.08.000 - MEDICAL RESERVE CORP SMALL GRANT PROGRAM	5,000	5,000	
640.001.33393.26.000 - IMMUNIZATION GRANT	34,505	23,648	10,857
640.001.33393.32.000 - EPIDEMIOLOGY/LAB CAPACITY (ELC)	-	181,216	(181,216)
640.001.33393.35.000 - PUBLIC HEALTH WORKFORCE DEVELOPMENT	-	34,004	(34,004)
640.001.33393.77.000 - MEDICAID MATCH	171,654	319,592	(147,938)
640.001.33393.96.000 - PH INFRASTRUCTURE GRANT	100,000	99,535	465
640.001.33393.99.000 - PREVENTATIVE HEALTH/MCH BLOCK GRANT	112,000	107,120	4,880
State Grants			
640.001.33403.10.000 - DEPARTMENT OF ECOLOGY	158,476	162,184	(3,708)
640.001.33404.10.000 - STATE GRANT DCYF	407,000	372,912	34,088
640.001.33405.10.000 - DEPT OF NATURAL RESOURCES	-	148,439	(148,439)
640.001.33404.91.000 - DEPT OF HEALTH - GENERAL FUND	30,179	95,417	(65,238)
640.001.33406.90.000 - HCA GENERAL FUNDS	31,654	50,249	(18,595)
State Entitlements			
640.001.33604.24.000 - PUBLIC HEALTH ASSISTANCE	399,634	399,634	-
640.001.33604.25.000 - FOUNDATIONAL PUBLIC HEALTH SERVICES	2,498,000	2,541,740	(43,740)
Intergovernmental Revenue			
640.001.33862.00.000 - PUBLIC HEALTH ASSESSMENTS	457,819	457,819	-
640.001.33863.00.000 - INTERGOVERNMENTAL SERVICES REVENUE	-	-	-
Fees for Service			
640.001.34620.00.000 - PUBLIC HEALTH CLINIC	3,500	11,344	(7,844)
640.001.34650.00.000 - ENVIRONMENTAL HEALTH FEE FOR SERVICES	338,951	335,921	3,030
640.001.34670.00.000 - OTHER PUBLIC HEALTH FEES (VITAL STATS)	109,989	113,988	(3,999)
Miscellaneous Revenue			
640.001.35000.00.000 - FINES AND FORFEITS		(300)	300
640.001.36111.00.000 - INVESTMENT INTEREST	120,000	147,542	(27,542)
640.001.36700.00.000 - DONATIONS AND LOCAL GRANTS	126,000	53,005	72,995
640.001.36900.00.000 - OTHER MISCELLANEOUS REVENUES		7,932	(7,932)
Total Revenue	6,916,427	7,297,240	(380,813)



Preliminary Budget Update

Q3 2025

Chelan-Douglas Health District 2026 Budget 10/20/2025

Description	2026 Preliminary Budget	2025 Revised Budget 7-21-25	Change
Expenses			
Salaries & Benefits			
640.001.56200.10.000 - SALARIES & WAGES	4,415,943	4,311,157	104,786
640.001.56200.20.000 - PERSONNEL BENEFITS	1,403,422	1,460,194	(56,772)
Supplies			
640.001.56200.31.100 - OFFICE SUPPLIES	24,310	37,414	(13,104)
640.001.56200.31.200 - CLINICAL SUPPLIES	800	1,450	(650)
640.001.56200.31.500 - FIELD SUPPLIES	29,050	133,945	(104,895)
640.001.56200.31.800 - JANITORIAL SUPPLIES	6,700	6,335	365
640.001.56200.35.100 - BOOKS, REFERENCES & VIDEOS	-	1,638	(1,638)
640.001.56200.35.200 - SOFTWARE	265,339	179,927	85,411
640.001.56200.35.300 - HARDWARE	3,750	17,700	(13,950)
640.001.56200.35.000 - SMALL TOOLS & MINOR EQUIPMENT	1,220	490	730
640.001.56200.31.300 - LABORATORY SUPPLIES	2,000	700	1,300
640.001.56200.31.400 - DRUGS & MEDICINES	9,240	4,000	5,240
Services			
640.001.56200.41.100 - SERVICES - LEGAL	105,000	111,287	(6,287)
640.001.56200.41.200 - SERVICES - AUDIT	40,000	32,000	8,000
640.001.56200.41.300 - SERVICES - INTERPRETING	2,350	3,820	(1,470)
640.001.56200.41.450 - SERVICES - ANSWERING SERVICE	2,500	2,913	(413)
640.001.56200.41.500 - SERVICES - OUTSIDE DRS & DENTISTS	9,100	9,100	-
640.001.56200.41.600 - SERVICES - COMPUTER	137,726	134,547	3,179
640.001.56200.41.800 - SERVICES - OUTSIDE LABORATORIES	1,500	140	1,360
640.001.56200.41.900 - SERVICES - CONTRACTS & MISC	15,060	266,273	(251,213)
640.001.56200.41.920 - SERVICES - LANDSCAPE	1,500	1,500	-
640.001.56200.41.930 - SERVICES - PARKING LOT MAINT	5,000	7,432	(2,432)
Communications			
640.001.56200.42.010 - TELEPHONE	39,323	43,395	(4,072)
640.001.56200.42.020 - POSTAGE	6,000	9,556	(3,556)
Travel/Training			
640.001.56200.43.100 - TRAVEL - MILEAGE	5,022	3,099	1,923
640.001.56200.43.200 - TRAVEL - GASOLINE & MAINTENANCE	13,300	15,351	(2,051)
640.001.56200.43.300 - PROFESSIONAL TRAVEL AND TRAINING	97,273	66,363	30,910
640.001.56200.43.400 - TRAVEL - CONFERENCES - MEALS & LODGING	2,409	37,427	(35,018)
640.001.56200.43.500 - TRAVEL - OTHER	4,316	13,916	(9,600)
Advertising			
640.001.56200.44.100 - ADVERTISING - NEWSPAPER	2,200	3,389	(1,189)
640.001.56200.44.200 - ADVERTISING - OTHER	26,655	31,950	(5,295)



Preliminary Budget Update

Q3 2025

Chelan-Douglas Health District 2026 Budget 10/20/2025

Description	2026 Preliminary Budget	2025 Revised Budget 7-21-25	Change
Expenses (continued)			
Leases			
640.001.56200.45.000 - OPERATING RENTALS & LEASES	10,558	36,141	(25,583)
Utilities			
640.001.56200.47.000 - PUBLIC UTILITY SERVICES	18,000	19,379	(1,379)
Repairs & Maintenance			
640.001.56200.48.100 - EQUIPMENT	827	674	153
640.001.56200.48.200 - AUTOS	10,000	9,634	366
640.001.56200.48.300 - BUILDING	30,000	31,037	(1,037)
Printing			
640.001.56200.49.000 - PRINTING - OFFICE	5,250	1,532	3,718
640.001.56200.49.001 - PRINTING - COPIER	24,000	26,080	(2,080)
640.001.56200.49.200 - PAMPHLETS - PRINTED OR PURCHASED	610	2,765	(2,155)
Dues/Subscriptions			
640.001.56200.49.300 - DUES/MEMBERSHIPS/REGISTRATIONS	11,212	13,682	(2,470)
640.001.56200.49.400 - SUBSCRIPTIONS	2,178	3,863	(1,685)
Other Expenditures			
640.001.56200.46.000 - INSURANCE	140,000	140,561	(561)
640.001.56200.49.700 - CONTINUING EDUCATION	7,000	7,899	(899)
640.001.56200.49.500 - OTHER EXPENDITURES	83,561	65,693	17,868
Total Expenses	7,021,203	7,307,348	(286,145)
Surplus/Deficit	(104,776)	(10,108)	



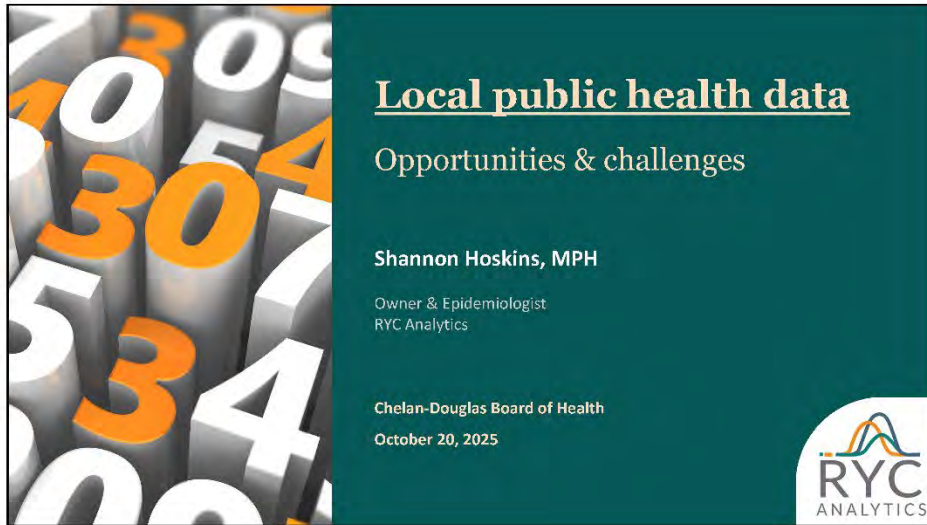
Surplus Items

Q3 2025

Qty	Description	Additional Details
4	File Cabinets	4 Drawer
3	File Cabinets	2 Drawer
10	Microphones	Old Conference Room
2	Bookshelf	Wooden
1	Bookshelf	Silver/Metal
2	Refrigerator	Old
1	Cannon Camera	
1	Storage Cabinet	
2	Infant Weight Scales	
1	Infant Measuring Board	
1	Children's Toy Table with Chairs	
1	Office Chair	
1	Office Chair	Black
8	Plastic Totes	
2	Ipads	Generation 2
2	TB Arms	




10/16/2025



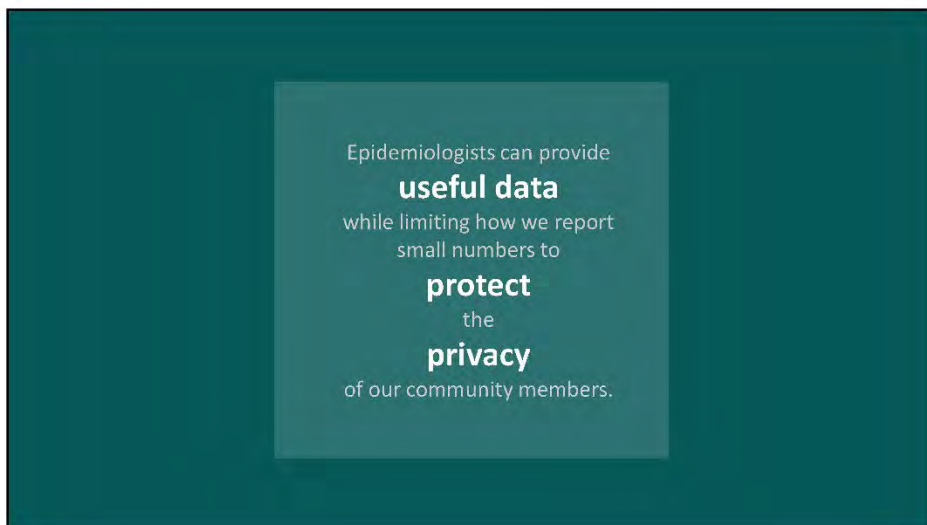
Local public health data
Opportunities & challenges

Shannon Hoskins, MPH
Owner & Epidemiologist
RYC Analytics

Chelan-Douglas Board of Health
October 20, 2025

The slide features a dark teal background. On the left, there is a 3D graphic of numbers in white and orange. The text is centered on the right side. The RYC Analytics logo is in the bottom right corner, showing a stylized wave icon above the text "RYC ANALYTICS".

1



Epidemiologists can provide
useful data
while limiting how we report
small numbers to
protect
the
privacy
of our community members.

The slide has a dark teal background. A lighter teal rectangular box is centered on the slide, containing the text. The text is white and uses bold for the words "useful data", "protect", and "privacy".

2

1





Small Numbers Presentation


Q3 2025

10/16/2025

Today, we'll talk about:

 <p>What limits do we have when working with small numbers?</p>	 <p>What data do we have on drug overdoses in our community?</p>
--	---

3

Today, I will:	I will <u>not</u> :
 <p>draw from my own professional and personal life experience</p>	 <p>speak on behalf of other organizations</p>
 <p>answer questions and provide information to the best of my ability</p>	 <p>pretend to have all the answers</p>

4

2



10/16/2025

Small numbers limit us when making conclusions about data, and reporting counts

CHELAN COUNTY residents who - DIED FROM MELANOMA -

Year	Deaths
2006	2
2007	3

These numbers are **too small** to make **strong conclusions** because the increase was based on a difference of just one (1) death, and counts can fluctuate due to random chance.

To **protect privacy**, agencies often report **few or no details** for counts between 1-9.

5

Small numbers often cause frustration

Communities want information about the health of their members and want to understand what the data mean.



Epidemiologists are limited in providing information to their communities and what conclusions from data they can make.

6

3



10/16/2025

We need to protect our community members' privacy



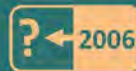
Limiting reporting of small numbers **prevents** others from being able to use **government reports** to **identify** **private health information** about our community members



This is **similar to HIPAA**, which limits how your doctor can share your personal health information

7

The state's Small Numbers Standards apply to all data from the state



Have existed for **at least** the past **20 years**



Failure to follow the standards will result in **losing access** to the data, as well as possible **administrative, civil** and **criminal penalties**

8

4



10/16/2025

The state's Standards are being updated



The state recognizes they need to be improved and has formed a **committee** to **update** them



I am one of 2 **local health department representatives** on the committee.

9

Locals have developed our own guidelines

Small numbers analysis and language guidelines

Small numbers analysis and language guidelines. A more current version may be available 2024.



A team of **epidemiologists** & **communications** staff in Washington State, mostly in local health departments, produce this resource.

10

5



10/16/2025

What **DATA** can we use to **MEASURE** how drug overdoses impact our community?

- Emergency medical services** report suspected overdose responses to a **state** electronic data collection system.
- Emergency department** visit data are reported to a **national** electronic data collection system.
- Hospitals** report data to **state** and **national** electronic data collection systems.
- Healthcare professionals report **death certificates** to **state** and **national** electronic data collection systems.

11

What **DATA** can give us **MORE CONTEXT** around drug overdoses in our community?




- RiverCom** shares **9-1-1 call logs** with the Health District.
- Coroners** share information about overdose-related deaths with Health District staff.

12



10/16/2025

Chelan-Douglas has a **LOCALLY-MANAGED** overdose **DATA** collection system

What is this?	What's wrong?	What's being done?
 <p>Healthcare providers report overdoses directly to the health district via an online survey tool</p>	 <p>These data are limited because reporting is low</p>	 <p>Health District staff are working to educate providers and understand barriers to increase use.</p>

13

Epidemiologists can provide **useful data** while limiting how we report small numbers to **protect** the **privacy** of our community members.

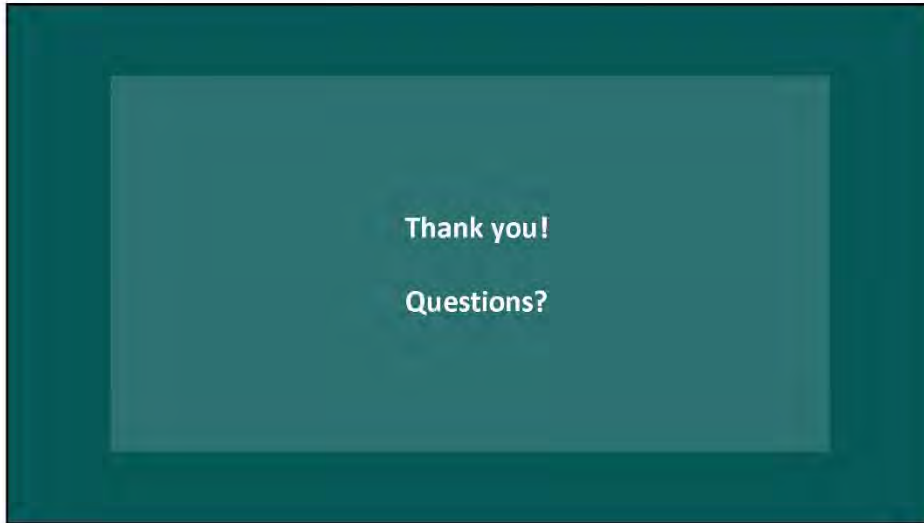
14



Small Numbers Presentation

Q3 2025

10/16/2025



15

8

27



Administrator's Report

Highlights:

Fiscal

Community and Family Health

Emergency Preparedness and Response

Communicable Disease and Epidemiology

Communications and Outreach

Environmental Health

Administrator Update



Fiscal Report and Personnel



Diane Forhan

*Interim Fiscal
Director*

Adeline Moralez

Fiscal Supervisor

Krishna Gonzalez

Accountant

AnaMaria Ruelas

Fiscal Assistant



Julian Moro

*Contracts & Procurement
Manager*

Division Highlights

The District's annual audit by the State Auditor (SAO) is still in progress and is due to wrap soon. SAO has completed all of their field work and will schedule an exit conference in the next few weeks. If Board Members plan on attending the exit conference, please let Kristen or Corey know. The District is required to post a public meeting notice if there is a quorum for the exit conference.

Fiscal staff have completed all requests for the Nurse Family Partnership desk audit, and we are awaiting the final report from DCYF.

Fiscal staff continue to train in their new positions.

Fiscal staff have been working on a preliminary budget for 2026. Additionally, we have submitted 2025-26 program budgets for WIC and the MCH Block Grant per WA Department of Health's request.



Essential Data

Through September 2025, with 75% of the year complete, the District is at 86.0% of budgeted revenue and 74.9% of budgeted expenses. FPHS program funding includes the full fiscal year 2026 FPHS allocation (period of 7/1/25 through 6/30/26).

2026 Budget

The second draft of the 2026 budget is included in this packet. The fiscal team continues to work with the administrator and directors to fine tune program expense budgets in conjunction with projected revenue streams. We continue to work with agencies that provide grant funding to forecast 2026 revenues. An updated draft budget will be presented at the November board meeting with the final version presented at the December board meeting.



CHELAN-DOUGLAS HEALTH DISTRICT
Budget vs. Actuals 2025 Approved Budget
YTD September 2025

Income	Actual	Total	% of Budget
		2025 July Revised Budget	
640.001.32120.00.000 HEALTH - BUSINESS LICENSES AND PERMITS	499,680.50	708,542.90	70.52%
640.001.32210.00.000 BUILDINGS, STRUCTURES AND EQUIPMENT PERMITS	404,816.75	495,551.00	81.69%
640.001.33310.55.000 SPEC SUPPLEMENTAL NUTRITION PROGRAM-WIC	128,200.54	193,980.41	66.09%
640.001.33360.00.000 EPA ENV JUSTICE GOVT-TO-GOVT GRANT	55,864.32	55,864.32	100.00%
640.001.33393.06.000 PUBLIC HEALTH EMERGENCY PREPAREDNESS	142,628.74	175,362.45	81.33%
640.001.33393.08.000 MEDICAL RESERVE CORP SMALL GRANT PROGRAM	5,000.00	5,000.00	100.00%
640.001.33393.26.000 IMMUNIZATION GRANT	15,865.38	23,648.00	67.09%
640.001.33393.32.000 EPIDEMIOLOGY/LAB CAPACITY (ELC)	169,891.12	181,215.88	93.75%
640.001.33393.35.000 PUBLIC HEALTH WORKFORCE DEVELOPMENT	48,325.22	34,004.00	142.12%
640.001.33393.59.000 PERINATAL MENTAL HEALTH COMMUNITY CAPACITY	539.20		
640.001.33393.77.000 MEDICAID MATCH	252,848.71	319,592.27	79.12%
640.001.33393.96.000 PH INFRASTRUCTURE GRANT	33,707.41	99,534.56	33.87%
640.001.33393.99.000 PREVENTATIVE HEALTH/MCH BLOCK GRANT	69,015.71	107,120.34	64.43%
640.001.33403.10.000 DEPARTMENT OF ECOLOGY	113,893.81	162,184.08	70.23%
640.001.33404.10.000 STATE GRANT DCYF	287,468.94	372,911.63	77.09%
640.001.33404.91.000 DEPT OF HEALTH GENERAL FUND	69,379.18	95,417.00	72.71%
640.001.33405.10.000 DEPT OF NATURAL RESOURCES	148,439.84	148,439.00	100.00%
640.001.33406.90.000 HCA GENERAL FUNDS	41,437.00	50,248.50	82.46%
640.001.33604.24.000 PUBLIC HEALTH ASSISTANCE	399,634.00	399,634.00	100.00%
640.001.33604.25.000 FOUNDATIONAL PUBLIC HEALTH SERVICES	2,538,000.00	2,541,740.00	99.85%
640.001.33862.00.000 PUBLIC HEALTH ASSESSMENTS	343,363.95	457,818.80	75.00%
640.001.33863.00.000 INTERGOVERNMENTAL SERVICES REVENUE	0.00	0.00	
640.001.34620.00.000 PUBLIC HEALTH CLINIC	12,393.00	11,344.00	109.25%
640.001.34650.00.000 ENVIRONMENTAL HEALTH FEE FOR SERVICES	264,236.80	335,920.58	78.66%
640.001.34670.00.000 OTHER PUBLIC HEALTH FEES (VITAL STATS)	100,946.84	113,988.00	88.56%
640.001.35000.00.000 FINES AND FORFEITS	200.00	-300.00	-66.67%
640.001.36111.00.000 INVESTMENT INTEREST	95,194.72	147,542.02	64.52%
640.001.36700.00.000 CONTRIBUTIONS & DONATIONS, PRIVATE	26,799.28	53,005.00	50.56%
640.001.36900.00.000 OTHER MISCELLANEOUS REVENUES	7,140.36	7,931.65	90.02%
Total Income	\$ 6,274,911.32	\$ 7,297,240.39	85.99%



CHELAN-DOUGLAS HEALTH DISTRICT
Budget vs. Actuals 2025 Approved Budget
YTD September 2025

Expenses	Total		% of Budget
	Actual	2025 July Revised Budget	
640.001.56200.10.000 SALARIES & WAGES	3,189,127.92	4,311,157.43	73.97%
640.001.56200.20.000 PERSONNEL BENEFITS	1,068,250.72	1,460,193.52	73.16%
640.001.56200.30.000 SUPPLIES	152,379.96	185,971.86	81.94%
640.001.56200.35.200 SOFTWARE	154,362.22	179,927.27	85.79%
640.001.56200.35.300 HARDWARE	3,000.21	17,700.21	16.95%
640.001.56200.41.100 SERVICES - LEGAL	74,158.20	111,287.00	66.64%
640.001.56200.41.200 SERVICES - AUDIT	18,098.11	32,000.00	56.56%
640.001.56200.41.300 SERVICES - INTERPRETING	605.05	3,820.48	15.84%
640.001.56200.41.450 SERVICES - ANSWERING SERVICE	3,072.17	2,912.62	105.48%
640.001.56200.41.500 SERVICES - OUTSIDE DRS & DENTISTS	4,550.00	9,100.00	50.00%
640.001.56200.41.600 SERVICES - COMPUTER	87,890.66	134,546.61	65.32%
640.001.56200.41.900 SERVICES - CONTRACTS & MISC	215,625.77	266,413.22	80.94%
640.001.56200.41.920 SERVICES - LANDSCAPING	0.00	1,500.00	0.00%
640.001.56200.41.930 SERVICES - PARKING LOT MAINT	2,312.02	7,431.77	31.11%
640.001.56200.42.010 TELEPHONE	28,671.88	43,395.19	66.07%
640.001.56200.42.020 POSTAGE	8,096.05	9,556.02	84.72%
640.001.56200.43.000 TRAVEL/TRAINING	98,404.18	136,156.93	72.27%
640.001.56200.40.000 ADVERTISING	32,671.76	35,339.11	92.45%
640.001.56200.45.000 OPERATING RENTALS & LEASES	30,303.70	36,140.70	83.85%
640.001.56200.46.000 INSURANCE	136,022.00	140,561.00	96.77%
640.001.56200.47.000 PUBLIC UTILITY SERVICES	14,022.13	19,378.75	72.36%
640.001.56200.48.000 REPAIRS	43,674.78	41,345.11	105.63%
640.001.56200.49.000 PRINTING - OFFICE	6,228.18	1,531.71	406.62%
640.001.56200.49.001 PRINTING - COPIER	18,181.63	26,080.19	69.71%
640.001.56200.49.200 PAMPHLETS - PRINTED OR PURCHASED	0.00	2,765.00	0.00%
640.001.56200.49.300 DUES & MEMBERSHIPS	10,935.16	13,682.00	79.92%
640.001.56200.49.400 SUBSCRIPTIONS	648.33	3,862.75	16.78%
640.001.56200.49.500 OTHER EXPENDITURES	70,662.85	65,692.68	107.57%
640.001.56200.49.700 CONTINUING EDUCATION	2,932.37	7,899.11	37.12%
Total Expenses	\$ 5,474,888.01	\$ 7,307,348.24	74.92%
Surplus / (Deficit)	\$ 800,023.31	\$ (10,107.85)	



**CHELAN-DOUGLAS HEALTH DISTRICT
Cash/Investments
9/30/2025**

Cash on Hand - Petty Cash	500.00	
General Account - Chelan County Treasurer	117,481.87	
Payroll Clearing Account - Key Bank	47,713.27	
Investment Account - Chelan County Treasurer	4,939,781.56	
<i>Investment broken out as follows:</i>		
<i>Reserves</i>		2,000,000.00
<i>ARPA Building Remodel Reserves</i>		-
<i>General Investment</i>		2,939,781.56
 Total Cash/Investments	 5,105,476.70	

**CHELAN-DOUGLAS HEALTH DISTRICT
Budget vs Actuals 2025 Budget
YTD September 2025**

	<u>YTD</u>	<u>Budget</u>	
Permits	904,497.25	1,204,093.90	75.1%
Federal Grants	921,886.35	1,195,322.23	77.1%
State Grants	660,618.77	829,200.21	79.7%
State Entitlements	2,937,634.00	2,941,374.00	99.9%
Assessments/Intergov Rev	343,363.95	457,818.80	75.0%
Fees	377,576.64	461,252.58	81.9%
Interest	95,194.72	147,542.02	64.5%
Other Revenue	34,139.64	60,636.65	56.3%
Total Revenue	<hr/> 6,274,911.32	<hr/> 7,297,240.39	86.0%
 Wages	 3,189,127.92	 4,311,157.43	 74.0%
Benefits	1,068,250.72	1,460,193.52	73.2%
Supplies	383,900.59	383,599.34	100.1%
Services	833,608.78	1,152,397.95	72.3%
Total Expenses	<hr/> 5,474,888.01	<hr/> 7,307,348.24	74.9%
 Surplus /Deficit	 800,023.31	 (10,107.85)	



**CHELAN-DOUGLAS HEALTH DISTRICT
2025 Capital Budget
Sep-25**

Project to date (includes 2024 Expenditures)	<u>Approved</u>	<u>Expended</u>	<u>%</u>	
640.001.56200.62.030 IMPROVEMENTS TO BUILDING				
Bathroom Remodel	459,129.00	403,292.58	87.84%	remaining
Remodel /Workstations/General Office Imp	1,159,404.00	1,067,957.49	92.11%	147,282.93
WSALPHO Additional FPMS for wiring	110,000.00	110,000.00	100.00%	
Total	<u>1,728,533.00</u>	<u>1,581,250.07</u>	<u>91.48%</u>	
Approved 12-16-24 for 2025				
640.001.56200.64.100 VEHICLES	42,132.00	44,373.75	105.32%	



Community and Family Health Report

Q3 2025

Community and Family Health Report and Personnel



Cari Hammond

CFH Director

Lisa Pilkinton

Health Educator

Emily Gilmore

MCH Lead

Stephanie Snitily

Immunization
Coordinator

Katie Young

NFP Supervisor/NHV



Julia Austin

NFP/NHV
Certifier

Veniece Ceballos

NFP/NHV

Brianna Rice

Community Health
Dietitian

Ana Macias

WIC Coordinator
& Certifier

Yanet Lozano

WIC Certifier/Clerk



Quinn Kenoyer

Health Systems
Improvement
Coordinator

Norma Renteria

Program Assistant

Lupita Espinoza

ABCD Coordinator

Garth Donald

Mental Health & Substance
Use Coordinator



Division Highlights

The **NFP team** developed an educational intervention that provides families with age-appropriate developmental items tailored to their child's age and skills. During home visits, the nurse home visitor offers guidance on how to use each item to support the child's learning and skill development. This quarter, our continuous quality improvement project focused on evaluating the impact of this intervention on parents' ability to support their child's development. The intervention was very well received, with parents reporting notable increases in their confidence to teach key skills. Based on findings, the NFP team made minor adjustments to the timing of when certain items are provided to better align with developmental stages. The intervention will continue through the remainder of the fiscal year.

Medicaid dental rates for adults and children have been reduced, effective July 1, 2025. This reduction may lead to a decrease in the number of dentists willing to participate in the ABCD program, potentially limiting children's access to preventive dental services and treatment and impacting over health and well-being, especially in children living in underserved, rural areas.

Developed a **new Focus of Work for the MCHBG** that includes: increasing the percentage of CYSHCN that receive family-centered, integrated, collaborative, coordinated and equitable accessed care, increasing the percentage of CYSHCN and their families that have the concrete supports they need for well-being and quality of life, identifying strategies to improve access to culturally responsive, affordable, quality healthcare in healthy pregnancies, births, and maternal recovery (including doula care), promoting practices and policies that use health equity and trauma-informed lens to support breastfeeding in worksites, schools, institutions, and healthcare settings, supporting evidence-informed programs, policies, and approaches to prevent and reduce Adverse Childhood Experiences and promote Positive Childhood Experiences and participating in local, regional, and statewide coalitions and task forces to promote the importance of child health.

The final allocation of WIC FMNP benefit dollars to the Department of Health was lower than anticipated so participants were only given until the end of September to redeem their FMNP benefits when typically, they have until the end of October.

We were **awarded a \$4K** mini grant provided by the USDOT to support our child car seat safety prevention activities. The funding will be used to maintain enough child passenger safety technicians, maintain an active network of child passenger safety inspection events and increase the rate of elementary-aged children remaining in booster seats.

NFP Success story:

A family member of a client took the time to share some positive feedback about the NFP program with a nurse home visitor: "My sister has benefitted so much from having a nurse visit her. The guidance that you give her on taking care of her baby and reassurance you provide that she is a good mom and doing the right things is so helpful. Seriously, thank you so much for all you've done for us. It means a lot".



Community and Family Health Report

Q3 2025

Nurse-Family Partnership

Number of Families Enrolled	Number of Families Served	Number of Children Served	New Clients Enrolled	Clients Closed	Number of Graduates	Total Completed Encounters for the period	Total Outgoing Referrals to Other Services
44	56	46	5	*11	7	162	60

**Dismissed from program for other reasons (moving out of area, unable to contact)*

Childcare Consultation

Completed 6 childcare consultations: provided education on developmental milestones through infancy, caring for a child with special healthcare needs, difficult conversations with parents, transitioning to solids, and safe sleep.

Women Infants & Children (WIC)

	FMNP Fund Allocated	Amount Issued	Remaining FMNP Balance
East Wenatchee	\$4,800.00	\$4800.00	\$0
Leavenworth	\$60.00	\$0.00	\$60.00- unable to redeem due to reduced state allocation

July 2025	Total Women Enrolled	Total Infants Enrolled	Total Children Enrolled	Total Caseload	Agency Total
East Wenatchee	108	112	386	606	611
Leavenworth	0	1	4	5	



Community and Family Health Report

Q3 2025

August 2025	Total Women Enrolled	Total Infants Enrolled	Total Children Enrolled	Total Caseload	Agency Total
East Wenatchee	114	106	376	596	601
Leavenworth	0	1	4	5	

*September caseload data not yet available

September Clinic Appointments				
APPT TYPE	TOTAL	ATTENDED	CANCELLED	MISSED
Initial Certification (IC)	4	4	0	0
Subsequent Certification (SC)	67	50	7	10
Mid-Certification Assessment (Mid Cert-HA)	63	43	6	14
Nutrition Education (NE-I)	3	2	1	0
Nutrition Education with RD (NE-I-RD)	3	2	0	1
Food Benefits Only (FBI)	51	43	0	8
Breastfeeding Education (BFE)	3	2	0	1
High-Risk Nutrition Education (RD)	25	13	8	4
Anthropometrics (ANTHRO/LAB)	7	3	2	2

Immunizations

VFC Site Visits	IQIP Visits	Unannounced S & H Visits	IIS Trainings for Providers	Trainings related to regional scope of work	Vaccine Clinics
4	- 3 initial visits	0 (none due)	2	18	CCRJ: Flu-8 Tdap- 2



Community and Family Health Report

Q3 2025

- 1 2-month f/u visit					Hep A- 4
- 4 6-month f/u visits					
- 2 12-month f/u visits					
Total: 10					

Access to Baby & Child Dentistry

Number of Children Enrolled	Number of Community Outreach Events / total # reached	Total Outgoing Referrals to Other Services
74	8/3,470	109

Children & Youth with Special Health Care Needs (CYSHCN)

Number of Clients Served	New Referrals Received	New Clients Enrolled	Clients Closed	Total Completed Encounters for the period	Total Outgoing Referrals to Other Services	Number of Community Outreach Events / total # reached
40	6	2	6	144	42	2/160

Community Connect

Number of Clients Served	New Referrals Received	New Clients Enrolled	Clients Discharged	Total Outgoing Referrals to Other Services	Number of Community Outreach Events / total # reached
12	27	12	5	3	9/3,460



Community and Family Health Report

Q3 2025

Lifecourse

Safety & Prevention

Event	Attendance/# of meetings and/or events
Facilitated Behavioral Health Provider Meeting - Information presented on Youth Tobacco Cessation Programs, Youth Tobacco & Cannabis Cessation Program Presenter: Reece Leavitt- Grant County	11 attendees
Community Naloxone Trainings	5 trainings, 47 attendees
Distributed 70 Firearm Locking Devices and Education to local WIC Programs and provided education on safe storage practices	N/A
National Hunting and Fishing Day- 25 Locking Devices given at North Central Washington Gun Club, 45 Firearm Life Plans distributed	268 attendees with 144 of those under the age of 18 yrs
Collaboration with local partner agencies for coordinated entry into MOUD services and wrap-around services	14 agencies

Health Education

Event	Attendance/# of meetings and/or events
Chelan & Douglas County Fall Prevention/ Senior Resource Fair	50 attendees, 2 events
Youth Advisory Board	1 event, 2 participants
Youth Advisory Board Fall Recruitment	18 events, 368 attendees
Statewide Fall Prevention Meeting	18 attendees, 1 event
CVCH Back to School Fair - traffic garden	1,000 attendees, 1 event
NCW Fair Waterville- hand hygiene	120 attendees



Community and Family Health Report

Q3 2025

Brave Warrior Project- lesson on personal hygiene	12 attendees, 1 event
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Community Health Nutrition

Event	Attendance OR # of meetings and/or events
YMCA Youth Camp Nutrition Lesson	10
High Risk WIC Registered Dietitian Consults	44 appointments completed
CDHD WIC Staff Inservice	1 inservice
Meetings with Community Partners to discuss NCW Food Council	3 meetings
YWCA Enrichment Class	1 event
Farmers Market food demo and recipe distribution- 120 samples given; 75 recipes given	1 event
Weight loss support group	8 attendees
Manson Back to School Event- distributed grocery shopping lists by food group & ideas on saving money while still purchasing healthy food options.	70 attendees
YWCA Cooking Classes	2 classes, 7 attendees
Chelan Douglas Community Action Council Outreach- Healthy Eating, budget friendly shopping tips, WIC Services	40 attendees
Upper Valley Mend Outreach- Healthy Eating, WIC Services and Community Resources	20 attendees, 1 event
Chelan & Douglas County Fall Prevention/Senior Resource Fair- Information for nutrition in for older adults and preventing malnutrition in aging	50 attendees, 2 events



Community and Family Health Report

Q3 2025

Definitions:

NFP- Nurse-Family Partnership

NSO- National Service Office

ABCD- Access to Baby and Child Dentistry

YAB- Youth Advisory Board

CADT- Center for Alcohol & Drug Treatment

WIC- Women, Infants, Children

CVP- Childhood Vaccine Program

VFC- Vaccine for Children

HCA- Health Care Authority

AVP- Adult Vaccine Program

CD/I/V Prevention- Chronic Disease, Injury, Violence Prevention

MCH- Maternal Child Health

Lifecourse= MCH, Access & Linkage to Care, CD/I/V Prevention

CYSHCN- Children & Youth with Special Health Care Needs

S&H- Storage & Handling

FMNP- Farmers Market Nutrition Program

MCHBG- Maternal Child Health Block Grant

MOUD- Medications for Opioid Use Disorder

IQIP- Immunization Quality Improvement for Providers

CCRJ- Chelan County Regional Jail



Emergency Preparedness and Response Report

Q3 2025

Emergency Preparedness and Response Report and Personnel



Kaila Smith

Eric Torres

Lexi Lieurance

Griselda Lozano

*Regional Emergency
Response Coordinator*

*Regional Environmental
Hazards Mitigation
Program Manager*

*Local Emergency
Response Coordinator*

Program Assistant

Division Highlights

The 3rd Quarter has been extremely busy for the Emergency Preparedness & Response (EPR) Division. Due to the Lower Sugarloaf and Labor Mountain fires, Chelan and Douglas Counties have experienced significant impacts due to poor Air Quality.

Smoke-related activities by EPR:

- Deployed 37 Commercial HEPA Cleaner's to schools, libraries and shelters throughout the Region
- Distributed 162 Box Fan Kits to local health jurisdictions, fire departments and community-based organizations
- Installed 9 Indoor Purple-Air Monitors at public libraries and schools
- Installed 3 Outdoor Purple-Air Monitors at schools
- Delivered 54 HEPA units to local schools in Chelan and Douglas counties
- Delivered 7 HEPA units to qualifying individuals in Chelan and Douglas counties
- Distributed 13 cases (240) per case of N95 masks for Wildfire Smoke to distribution locations throughout the area
- Provided indoor Air Quality testing during smoke events in: Waterville, Orondo, East Wenatchee, Wenatchee, Cashmere, Leavenworth and Entiat



Emergency Preparedness and Response Report

Q3 2025



The photo above is an example of a Box Fan kit with MERV 13 filters after 24 hours of use.

Medical Reserve Corps

The Chelan-Douglas Medical Reserve Corps (CDMRC) continues to build strong momentum. Over the past quarter, the team has actively expanded its community engagement and emergency preparedness efforts. Key activities included delivering *Stop the Bleed* training, participating in the Red Cross Sheltering Bootcamp, hosting a booth at the Chelan County Fair to promote public health outreach, recruitment for the Medical Reserve Corps, and maintaining operational readiness through regular monthly meetings.

Naloxone Vending

The community medical needs vending machine continues to serve as an important public health resource by distributing Naloxone, !health 3-in-1 COVID/Flu A & B test kits, and STI prevention materials.

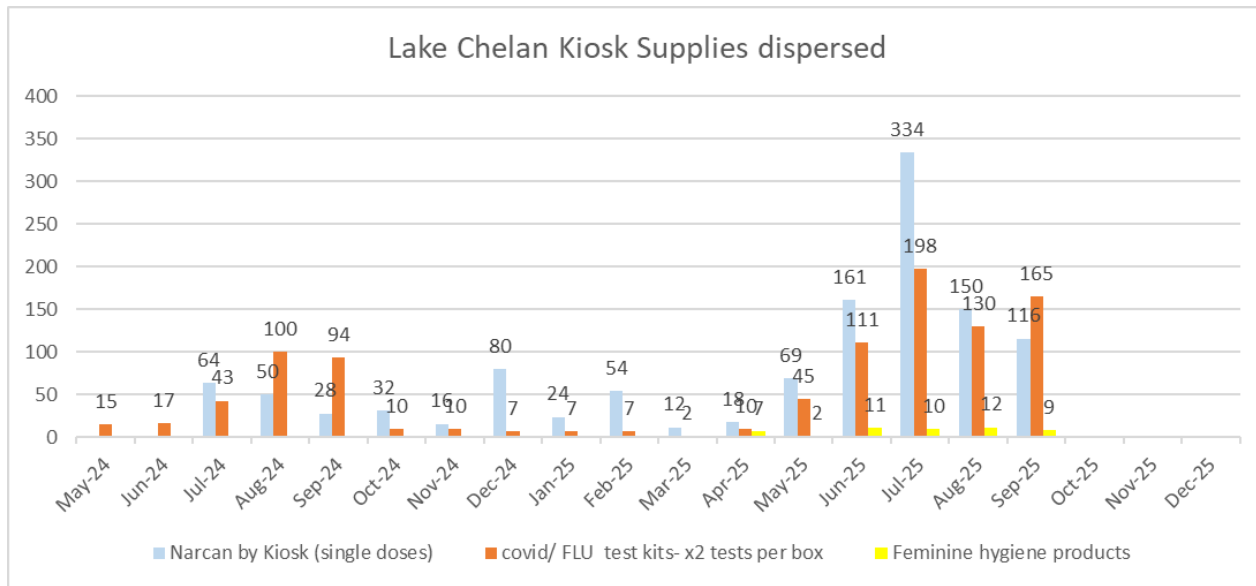
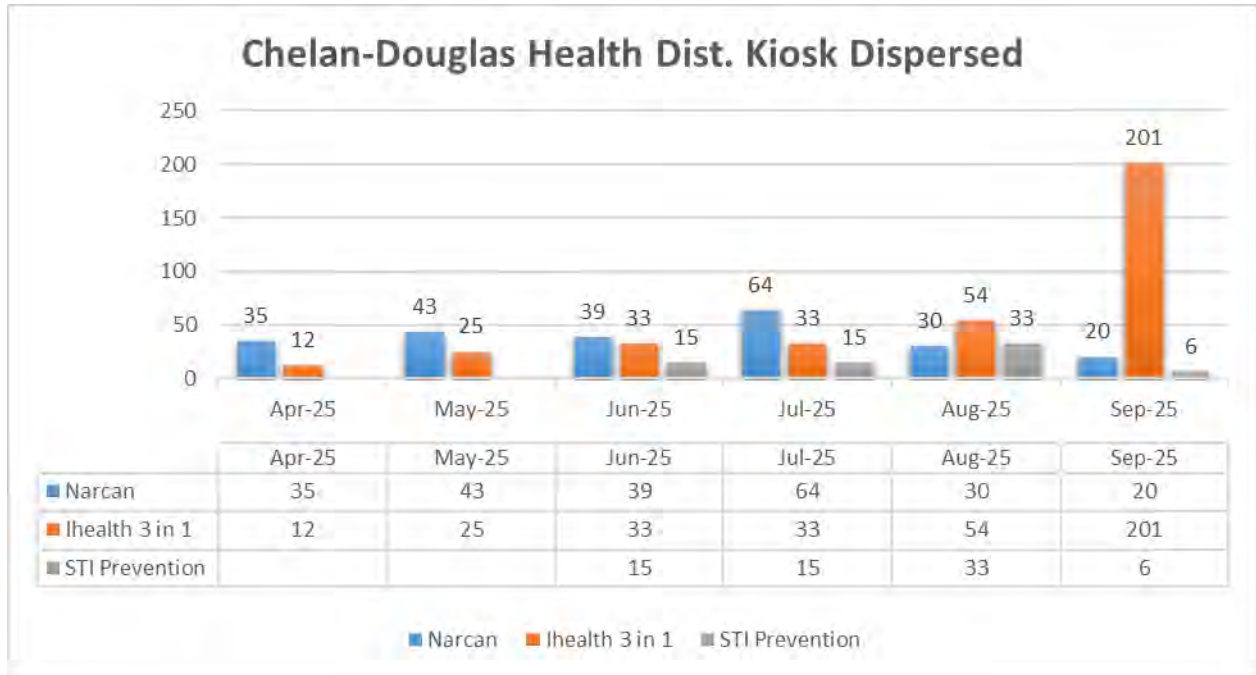
In September, we saw a substantial increase in the distribution of the !health 3-in-1 test kits, with 201 kits dispensed, up significantly from 54 in August. This sharp rise highlights both growing community engagement and the ongoing need for accessible testing options.

See graphs on the next page for more information.



Emergency Preparedness and Response Report

Q3 2025





Communicable Diseases & Epidemiology Report and Personnel



Haron Siringi

Communicable Disease Supervisor

Elizabeth Austin

Regional Epidemiologist & Biostatistician

Devin Wall

PHN II: TB & CD Specialist

Alissa Sindelar

PHN II: TB & CD Specialist

Jenny Ezepeleta

Regional Assessment Coordinator

Communicable Disease and Notifiable Conditions

About this Division: The Communicable Disease (CD) team plays a vital role in preventing and controlling communicable diseases in Chelan and Douglas Counties by tracking and investigating outbreaks, coordinating public health lab testing, and providing locally relevant responses in accordance with the FPHS Standards.

299 case investigations were conducted in Quarter 3, 2025:

- 124 Notifiable Conditions
- 175 sexually transmitted infections (STIs)
- 3 outbreaks

Top 3 Notifiable Conditions (July-September 2025)	Number of Cases
Hepatitis C	36
Bats (suspected rabies)	18
Campylobacter	15

Case Reports Investigated	# of Cases in July	# of Cases in August	# of Cases in September	Total
Notifiable Conditions	47	46	31	124
STIs	59	48	68	175

In partnership with the Department of Health (DOH), the CDHD Communicable Disease staff will take part in the Infection Prevention Champions Program. The goal of this program is to strengthen CDHD's capacity to address healthcare-associated infections and to enhance infection prevention knowledge and skills within the agency.



Assessment and Surveillance

About this Division: The CD-Epi team plays a critical role in assessment, surveillance and epidemiology by gathering and managing essential health data, analyzing trends to identify community health priorities, and using that insight to inform planning, guide decisions and support public health actions. This work is supported by regional funding and staff provide epidemiology and assessment support to Chelan-Douglas and Okanogan Counties.

Community Health Assessment (CHA):

Local Health Jurisdictions (LHJs) conduct CHA's in order to inform practices and interventions, and Community Health Improvement Plans (CHIPs) on a 3-5 year basis. The team at CDHD is completing the CHA in "chapters" by topic utilizing secondary data from existing sources – see progress below.

CHA Chapter	Status
Demographics of Chelan and Douglas Counties	Complete
Behavioral Health	Complete
Maternal and Child Health	Completed and off to translation
Injury and Violence Prevention	Draft Under Review
Chronic Disease and Nutrition	Forthcoming

The team also developing CHA chapters for Okanogan County Public Health District (OCPHD) while developing these for CDHD. Completed CHA chapters, and other assessment data, is currently being uploaded to the CDHD website under Health Data here: <https://www.cdhd.wa.gov/health-data>

Surveillance:

The following activities continued through Quarter 3:

- **Weekly Viral Respiratory Reporting:** Each week the Regional Epidemiologist provides the Health Officer and Health Administrators from CDHD and OCPHD a viral respiratory report. A viral respiratory dashboard will be posted on our website by the end of the month of October that will provide weekly updates for healthcare professionals.
- **Wildfire Smoke-Related Illness:** This quarter, the Regional Epidemiologist worked on 6 data visualizations showing trends in wildfire smoke-related illnesses and conditions in Chelan, Douglas and Okanogan Counties. The wildfire surveillance season begins on May 1 and continues until October 31st.

Other Updates

Statewide Health Improvement Plan:

The Regional Assessment Coordinator (RAC) has been serving on the Statewide Health Improvement Plan (SHIP) Alliance after receiving an invite from the Department of Health in late 2024. She is one of 38 alliance members from across the state. This quarter, the SHIP Alliance finished their work on identifying the highest priority health issues in Washington State, including:

- Access to Care
- Behavioral and mental health



This quarter, the RAC served on a data subcommittee. She helped select health indicators and data sources to be used by DOH on the upcoming Statewide Health Assessment.

Student Engagement with University of Washington:

The CD-Epi Department recruited and oversaw **four (4) epidemiology students** this quarter. This collaboration with UW helps prepare future epidemiologists for work at local rural health jurisdictions. The students presented their final projects at NCW Epi Consortium meetings in September:

- Developing an internal dashboard for CD Investigations to help report trends
- Mapping sexually transmitted infections (STIs) in CDHD
- Mapping high-risk avian influenza transmission risk areas
- Emergency Supply Chain Dependency Analysis



Data Showcase Event Planning:

The assessment and epidemiology team has been working with the Community & Family Health Department to coordinate a Behavioral Health Data Walk for our community partners. This will occur on October 14, 2025 at Wenatchee Valley College.



Communications and Outreach Report and Personnel



Maria Christina Monroe

*Communications &
Language Access Director*

Miriam Pamatz

*Public Health
Communications &
Outreach Coordinator*

Adelaida Caballero

Outreach Worker

Introduction

During the third quarter, the Communications and Outreach team effectively delivered public information and supported departmental initiatives through a range of communications efforts, including webpage updates, banners, fliers, newsletters, social media, and other outreach materials.

Outreach participated in 34 outreach events in the second quarter and had 3,450 different interactions with community members.

News Releases

Seven radio ads (English and Spanish) ran for several weeks during the third quarter.

- Wildfire Smoke
- Bats
- Children Immunizations
- Food Temp Permits
- Fall Prevention
- Medical Reserve Corps
- Data Walk



Highlights:

This quarter, the Communications Team has:

- Worked with experts in the community for competency verification procedures and continuing education opportunities for bilingual staff
- Created and finalized the CDHD Youth Advisory Board logo
- Received approval of the Social Media Policy
- Drafted a Language Access Plan and Guide in coordination with other local health jurisdictions
- Collaborated with Dr. Karin Lammert for an Immunization video
- Made digital commitment to NCW Tech Alliance (grant approved \$4000)
- Wenatchee Valley Medical Group donated \$500 towards Sled Giveaway for December
- Executed H2A Workers survey

Trainings Completed:

- Attended Future-Proof Funding: What Community-Based Organizations Must Do Now
- Topic 3CMA Special Webinar: Kerrville, Texas, Crisis Insights – Communicators on the Ground
- Food Insecurity Symposium
- Digital Navigator Technology Basics On-Demand online training
- NCW Digital Access Coalition September Quarterly Call



8/5 CVCH Ag. Mobile Clinic



8/9 CVCH Back to School Health Fair – East Wenatchee



Environmental Health Report and Personnel

Food and Living Environment



Dominique Gilley

Reid Brownlee

Giovanni Cervantes

Lisa O'Daffer

Ericka Bentancourt

Supervisor

Inspector

Inspector

Inspector

Inspector

Onsite, Land-use, and Drinking Water



Richmond Petty

Juanita Garibay

Dom Cimmiyotti

Susan Baker

Supervisor

Inspector

Inspector

Program Assistant

Solid Waste



Brian Dickey

Javier Ramos

Karina Castro

Supervisor

Technician

Health Educator



Division Highlights

Fee structure reviews have begun for 2026 proposals.

The Environmental Health division has begun reviewing emergency operations procedures to include updating "Continuity of Operations" plans in addition to standard operating procedures for inspections of emergency shelters.

Food and Living Environment

A local senior living care center previously noted to have Legionella in their water supply has received treatment with first round testing results to be available on October 20th, 2025.

Unlicensed food operations continue to present challenges within the jurisdiction. CDHD continues to work with unlicensed vendors to find pathways to operate legally while ensuring unlicensed food vendors do not offer food to the public.

Collaboration has occurred with the Communications department to deliver SmartGov training videos targeted at consumers who utilize the online portal for food programs.

The Food Program has provided guidance to S. Francis House with the People's Foundation on food operations within a shelter.

Onsite-Wastewater

Service provider renewals have been completed successfully utilizing the SmartGov online portal with 149 total renewals.

The OSS TAG (Technical Advisory Group) met to discuss processes with project reviews, septic system connection permits, and permitting of systems requiring only a septic tank. Guidance was given to ensure partner agencies and TAG members were aware of regulatory requirements.

Community updates provided on social media and website focusing on septic system types, useful maintenance information, and services provided by the Chelan Douglas Health District in observation of Smart Septic Week in September.

Beginning in 2027, all on-site sewage systems (OSS) must be inspected when the property is sold or the deed is transferred. The Local Health Officer (LHO) may remove this requirement if the OSS has had a recent routine inspection. The LHO may verify the results of the inspection, and require additional inspections, and require that failed OSS discovered during the property transfer inspection are repaired on a set timeline. The Chelan Douglas Health District has continued to prepare for this regulatory change including researching potential software and capabilities and needs.



Water Recreation

Seasonal public swimming pool inspections have been completed for the season.

Approximately 65% of all public swimming pool inspections have been completed for calendar year 2025.

5 water recreation facilities are pending design review with state DOH.

Solid Waste

Attended an informational session regarding the upcoming Helion fusion plant in Malaga. DOH officials have regulatory oversight of the facility and have offered to speak at an upcoming board meeting.

Inspected an inert waste landfill with an unsatisfactory result including repeat violations.

Conducted 9 initial PPA visits with 6 follow-up visits.

The Solid Waste section continues to digitize historical records with approximately 15% of all historical records digitized.

Statistics and Data

Food Program Essential Data				
	July	August	September	Total
Routine Inspections	74	61	40	175
Pre-Opening Inspections	6	6	7	19
Plan and Menu Review	8	12	5	25
Temporary Event Permits	48	72	69	189
Exempt Temporary Event Permits	4	5	9	18
Complaints	7	14	10	31

Water Recreation Program Essential Data				
	July	August	September	Total
Routine Inspections	99	54	19	172
Pre-Opening Inspections	0	0	0	0
Complaints	0	0	2	2
Injury Investigations	1	0	0	1
Variance Reviews	0	0	0	0



Environmental Health Report

Q3 2025

Solid Waste Essential Data				
	July	August	September	Total
Facility Inspections	8	5	5	18
Solid Waste Complaints	22	25	13	60
Misc. Complaints	5	5	15	25
PPA Visits/Screening	15	10	19	44

On-Site Wastewater Essential Data				
	July	August	September	Total
Septic System Reviews	57	47	60	164
OSS Permits	45	37	49	131
Project Reviews	11	9	10	30
Drinking Water Reviews	18	11	18	47
Private Water Reviews	17	10	16	43
Public Water Reviews	0	1	2	3
Land Use Reviews	17	23	22	62
Plat/CUP Reviews	11	10	14	35
Mylar Reviews	2	5	7	14
Misc. Reviews	4	8	1	13
Field Inspections	105	60	66	231
Occupancy Approvals	35	32	31	98
Complaints	3	5	8	16



Chelan-Douglas Health Administrator's Update



Kristen Hosey

*Administrator
CD/EPI Director*



Corey Lawson

*Deputy Administrator
EH Director
Clerk of the Board*



Susan Jacques

*Human Resources
Director*



Stefano SolaGallegos

Facilities & IT Assistant



Maria Gonzalez

Clerk



Tammy Miller

Chief Deputy Registrar/Program Assistant

Q3 Highlights:

This quarter (July-August-September) marked the 1-year mark for the Health Administrator in her current role. A few items highlights of this quarter include:

- The All-Staff Meeting had marked reduction in 6-month longevity pins, indicating that retention has improved at the agency, and turnover has slowed down.
- Renovations of the building have wrapped up, with final invoices being reviewed – a project that has been underway for many years.



- The Health Administrator continues to provide oversight for the CD-Epi Division, and since Bob's retirement has shared oversight of the Operations and Fiscal Division with the Deputy Administrator. A new Operations Director will be starting next month (see more info below).
- The Health Administrator will be presenting next week at the Washington State Public Health Association meeting on the impact of remote work on local health jurisdictions.

Facilities and Operations

Building renovations are complete and last invoices are being collected and reviewed. The next door office lease has been discontinued, which will be a great savings to the agency as we review budgets for 2026.

The Operations Team has been updating an Operations Manual for staff in anticipation of the new Operations Director starting next month.

A new surplus procedure is being reviewed this month to mirror what other government agencies do to allow for surplus items to be open to procurement before donation or disposal.

IT and Cybersecurity

Staff have successfully be upgraded to the new VPN process with Firefly. Additionally, all computers at CDHD have been updated this month to Windows 10.

The following technology, services and contracts are being reviewed in time for the 2026 budget, including:

- Review of Ricoh (printer and fax) contract is underway to include badged printing in order to 1) reduce waste and 2) improve confidentiality of printed or faxed material
- Software utilization by department, including platforms like Docusign, Adobe Pro, etc.
- CDHD Website options are being explored as the current contract wraps up this December

Staffing Updates:

Since the last meeting, Emily Gilmore transitioned into the Nurse Family Partnership RN position with Katy and Venice. We are now recruiting for a Public Health Nurse (PHN) III with the Maternal Child Health Block Grant. The position is posted on our website and is the only current open position at CDHD.

Last week we offered the Operations Director position to Ryan Lamb, who starts on Monday, November 3rd. Ryan has over 18 years in operations and fiscal, having served most recently in a fiscal director role. His experience working on state and federal grants, audits, payroll, contracts and procurement will mean that he will be able to hit the ground running when he starts. He also has experience in cybersecurity and Diane Forhan is excited to get him on boarded to his new role.

Contract Updates

Contracts between \$10,000 and \$25,000: None.

Executive Team Contracts between \$25,001-\$65,000: None.



Administrator's Report

Q3 2025