



The Chelan-Douglas Health District is **CLOSED** on **FRIDAYS**

TEMPORARY FOOD ESTABLISHMENT PERMIT APPLICATION

Chelan-Douglas Health District 200 Valley Mall Parkway, East Wenatchee, WA 98802

TEL: 509-886-6400 FAX: 509-886-6449. www.cdhd.wa.gov

This application includes only those food establishments that operate at a fixed location in conjunction with a single event or celebration. Please note that a higher fee is charged if the application and payment is received less than **eight business days** prior to the event. The day the application is paid and the day of the event are not counted in the eight business days. No money will be collected at the event. Unpermitted establishments will be closed and **incomplete** applications will be returned.

Lower your fee by lowering your risk. See the back page of the Concessionaires Pamphlet for details.

Note: The Health District is open Monday through Thursday 8:00 a.m. to 5:00 p.m. and closed on Friday.

2020 Temporary Permit Fee Schedule:

	Normal Fee	Late Fee, by No. business days prior to event:			Fee Class (office use)
		≥8	4-7	≤3	
<input type="checkbox"/> Low-risk event operating 1-21 consecutive days	\$50	\$64	\$100		1056
<input type="checkbox"/> Higher-risk event operating 1-3 consecutive days	\$98	\$112	\$196		567
<input type="checkbox"/> Higher-risk event operating 4-7 consecutive days	\$148	\$162	\$296		1013
<input type="checkbox"/> Higher-risk event operating 8-21 consecutive days	\$198	\$212	\$396		1014
<input type="checkbox"/> Recurring event*, not more than 3 days per week					
<input type="checkbox"/> Low-risk	\$88	\$102	\$176		1016
<input type="checkbox"/> Higher-risk	\$198	\$212	\$396		1055
(\$20 fee per all additional locations**)	\$20	\$34	\$40		1018

*Operating not more than three days a week, **limited to one booth at one location**, at a fixed location, with a fixed menu, in conjunction with an approved, recurring, organized event, such as a farmers market. **Permit is only valid for 180 days.**

Do you currently operate a permitted Food Establishment with CDHD? YES NO

If yes; Name of Establishment: _____

Establishment Name (Booth) _____

Event Location (Address) ** _____

Name of Event _____

Person in Charge of Booth (PIC) _____

Phone Number(s) _____ Fax _____

Email Address _____

Mail Address _____

Event Dates _____

For Office Use Only

Food preparation begins _____ am/pm & food service ends _____ am/pm

Permit Distribution (please choose one) Regular Mail Email Fax

For Office Use Only Permit #

**If applying for additional locations to a recurring permit, please refer to the Multiple Location Application Event Coordinator _____

Phone _____ Email _____

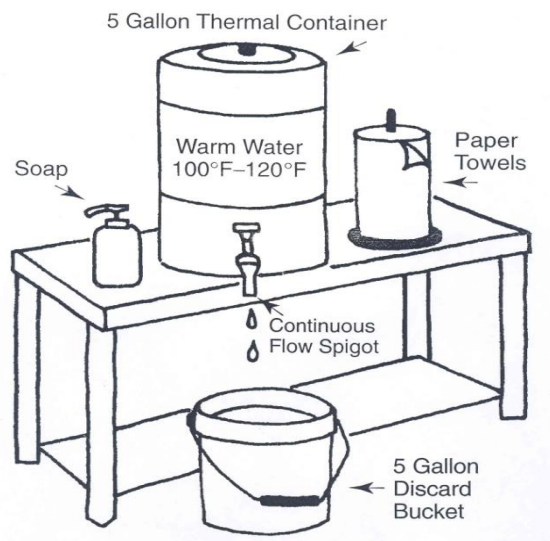
Has the Person in Charge operated a Temporary Food Establishment in Chelan or Douglas County? Yes No

- I have read and understand the “Concessionaires Pamphlet” handout.
- Copies of Food Worker Card(s) for the Person in Charge (PIC) will be posted.

(Print name of Person in Charge) (Signature of Person in Charge) (Date)

Temporary Handwash Station

The handwashing station must consist of a 5-gallon thermal (insulated) container with a spigot that provides a continuous flow of warm (100°F-120°F) running water, soap, paper towels and a 5-gallon bucket to collect the dirty water.



List of Potential Sale Locations for 5-Gallon Thermal Containers and Continuous Flowing Spigots

It is highly recommended to call the businesses first to check on availability

- Wal-Mart : 5-gallon insulated container with easily removed button type spout
2000 N. Wenatchee Ave Wenatchee (509-665-2448)
- Costco: 5-gallon insulated container with continuous flow spigot (seasonal inventory)
375 Highline Drive South East Wenatchee (509-886-0593)
- URM- Cash & Carry: Sells continuous flow spigots
3022 Ohme Road Wenatchee (509-664-3255)
- Any large retail chain store sells the 5-gallon insulated containers and the spigots are easily changed out with a continuous flow version from any hardware store.

FOOD PREPARATION AND MENU

Where will food be purchased? _____

- Menu: Only food items listed will be approved to serve. Approval for any changes must be requested before the event.
- **Cooling of potentially hazardous foods is not allowed.** Cooling means taking food from cooked temperature to cold temperature.
- Transportation: Any food found in the Danger Zone between 41°F and 135°F will be discarded.

MENU: Below list all foods, beverages and condiments that will be served. Use additional paper as needed.

Food Item	Prep in booth or approved kitchen? (If kitchen, see page 3)	Transport hot or cold? What type of equipment for transport?	Cold holding equipment used? (41°F or below)	Cooking/reheating equipment used? Final cook/reheat temperature?	Hot holding equipment used? (135°F or above)	How are you preventing bare hand contact? (i.e. gloves, tongs)
Example: Hamburger	Booth	Cold: Ice Chest	Ice Chest	Grill 155°F	Grill/Steam Table	Gloves/ utensils

If you have an approved Food Establishment with CDHD; are these menu items listed in your approved Menu? Yes No

If your operation does any of the following:

- Requires advance menu preparation
- Uses produce that is not purchased pre-washed or pre-cut
- Lasts longer than one day

You must obtain permission to use a permitted Food Establishment that is approved by Chelan-Douglas Health District for advance food preparation, produce washing and dishwashing.

 (Print name of Food Est. used for food preparation) (Physical address) (City)

 (Point of contact for Food Establishment) (Site phone number)

 (Signature of Food Establishment Operator) (Permit Number)

- **Describe in writing on a separate piece of paper which preparation steps will be completed at the approved kitchen facility listed above. Note: Cooling of potentially hazardous food is prohibited.**

Restroom facilities with hot and cold running water for handwashing are required for food workers.

Location of facilities _____

All water must come from an approved public water supply. Private wells are NOT accepted as a public water source. Name of public water source _____

Wastewater should be disposed in a proper manner (do not dump in street, storm drain or onto ground).

Location of wastewater disposal _____

EQUIPMENT LIST

Identify equipment used in your temporary food establishment. (check all boxes that apply)

<p>Handwash station <u>required</u> for any open food</p> <ul style="list-style-type: none"> <input type="checkbox"/> 5 gallon insulated container with a continuous flow spigot and 5 gallon catch bucket <input type="checkbox"/> Plumbed hand sink <input type="checkbox"/> Water 100°-120°F <input type="checkbox"/> Soap & paper towels 	<p>Cooking/Reheating equipment</p> <ul style="list-style-type: none"> <input type="checkbox"/> Grill/BBQ <input type="checkbox"/> Fryer <input type="checkbox"/> Smoker <input type="checkbox"/> Oven <input type="checkbox"/> Other _____ 	<p>Cold/Hot holding equipment</p> <ul style="list-style-type: none"> <input type="checkbox"/> Thermometer <input type="checkbox"/> Ice chest (Separate for raw meat) <input type="checkbox"/> Refrigerator <input type="checkbox"/> Steam table <input type="checkbox"/> Grill/BBQ <input type="checkbox"/> Other _____ <p>Sternos are not allowed for hot holding when outdoors.</p>
<p>Floor/Overhead coverage</p> <ul style="list-style-type: none"> <input type="checkbox"/> Tarp <input type="checkbox"/> Wood <input type="checkbox"/> Canopy/Tent <input type="checkbox"/> Other _____ 	<p>Sanitizer bucket</p> <ul style="list-style-type: none"> <input type="checkbox"/> Open container <input type="checkbox"/> Additional container for booths with raw meat <input type="checkbox"/> Wiping towels <input type="checkbox"/> Bleach/Sanitizer (1 tsp bleach/ gallon of water) 	<p>Outside cooking area</p> <ul style="list-style-type: none"> <input type="checkbox"/> Outside cooking area (BBQ) must have a second handwash station <input type="checkbox"/> 4 foot separation/barrier from public